

**Miami-Dade County Public Schools
Office of the Inspector General**

EXHIBIT 1

Mathematics Coach Job Description
(2 pages)

**OIG Report
SB1314-1006**

**Miami-Dade County Public Schools
Job Description**

CLASS TITLE: Mathematics Coach

JOB CODE: 1535

DEPARTMENT: Curriculum and Instruction Salary Schedule: AO/CO

DATE: 8/20/08

BASIC OBJECTIVES

The Mathematics Coach (K-5/6, 6-8, 9-12) will direct instructional services related to mathematics for students and provide technical assistance to teachers implementing the Comprehensive Mathematics Plan at the school level. Emphasis will be on utilizing the coaching model to facilitate the successful implementation of research-based mathematics instruction. The Mathematics Coach plays a pivotal role in the success of the school's mathematics program.

JOB TASKS/RESPONSIBILITIES

1. Assists with the coordination and implementation of the Comprehensive Mathematics Plan, District Mathematics Curriculum, and Florida's Mathematics Standards.
2. Utilizes the coaching model (planning, demonstrating, providing feedback) with teachers at the school site.
3. Assists administration and classroom teachers in the interpretation of student assessment data.
4. Facilitates mathematics learning teams.
5. Participates in professional development and shares the content with school-site personnel.
6. Plans and implements a professional development schedule and provides site-based professional development in mathematics content, instructional strategies, literacy, and technology to staff that is aligned to the needs of students based upon student assessment data.
7. Performs other duties comparable to the above, as these duties describe only the typical, primary features of the job.

PHYSICAL REQUIREMENTS

There is light physical work which requires the following physical activities: mobility, sitting, finger dexterity, grasping, repetitive motions, talking, hearing, and visual acuity. The work is performed indoors. Frequent travel within the county may be required.

MINIMUM QUALIFICATIONS

1. Minimum of three years classroom teaching experience in Mathematics and/or elementary education with appropriate certification.
2. Certification in Elementary Education (Grades K-6), Middle School Mathematics (Grades 5-9), and/or Mathematics (Grades 6-12).
3. Ability to work with and serve in a collaborative role between administrators, teachers, students, school staff, and community members.
4. Ability to prepare and deliver presentations and workshops that may include grade-level specific mathematics content to varying audiences, including teachers and administrators.
5. Demonstrate an in-depth knowledge of mathematics and principles of effective mathematics instruction.
6. Ability to analyze data and use it to inform instruction.
7. Ability to communicate effectively in both oral and written forms.

**Miami-Dade County Public Schools
Office of the Inspector General**

EXHIBIT 2

Briefing ID #: 16054

**Mathematics Coach/Department Chairperson/Liaison Information Request
(1 pages)**

**OIG Report
SB1314-1006**

ALL PRINCIPALS/APs: Mathematics Coach/Department Chairperson/Liaison Information Request
Category: Required Action

Audience: All Principals/APs

Due Date: Aug 29, 2014

Meeting Date: n/a

To request that principals submit contact information for Mathematics Coaches, Mathematics Department Chairpersons, and Elementary Mathematics Liaisons for the 2014-2015 school year.

- The Department of Mathematics is requesting your contact information for Mathematics Coaches, Mathematics Department Chairpersons, and Elementary Mathematics Liaisons for the 2014-2015 school year.
- The Mathematics Coach, Department Chairperson, and Elementary Mathematics Liaison will participate in monthly professional development and will inform teachers of up-to-date mathematics information, as well as provide support to school-site curriculum leaders and teachers.
- Schools that do not have a Mathematics Coach should designate a Department Chairperson or Elementary Mathematics Liaison.
- Please complete the 2014-2015 Mathematics Contact Information Survey found at the link below for your school.
- In the survey, include the requested information of the school site Assistant Principal that will also serve as an administrative contact to be added to our e-mail distribution list.
- Please note the following criteria as you identify your Math Coach/Department Chair/Elementary Liaison contact:
 - **Fully Released Coach**-Has no classroom responsibilities.
 - **Partially Released Coach**-Has some classroom responsibilities.
 - **Department Chair/Liaison** -Classroom teacher who serves as a liaison with the Department of Mathematics and attends District Monthly Professional Development.
- **Date Due: August 29, 2014**
- Link for **Non-charter** schools:
[https://www.surveymonkey.com/s/Mathematics Contact Information Survey](https://www.surveymonkey.com/s/Mathematics%20Contact%20Information%20Survey)
- Link for **Charter** Schools:
[https://www.surveymonkey.com/s/Charter Schools Mathematics Contact Information Survey](https://www.surveymonkey.com/s/Charter%20Schools%20Mathematics%20Contact%20Information%20Survey)

Contact: Ms. Maria T. Diaz-Gonzalez-Elem. Supervisor, Ms. Annie Klian, Middle Supervisor, Ms. Silvia Aday, H.S. Supervisor (305-995-1939)

Department: Department of Mathematics and Science

**Miami-Dade County Public Schools
Office of the Inspector General**

**Composite
EXHIBIT 3**

**Mathematics Coach Recommended Yearly Activities by Month
Mathematics Coach Sample Weekly Schedule
Mathematics Coach Sample Daily Schedule**

(3 pages)

**OIG Report
SB1314-1006**

TABLE 9.1: MATHEMATICS COACH RECOMMENDED YEARLY ACTIVITIES BY MONTH

MONTH	FOCUS TOPIC(S)	ACTIVITIES
	Student Assessment	
February	Data analysis → Monthly test Data driven decision making based on results Student Assessment	<ul style="list-style-type: none">• Analyzing data to develop individual FCAT 2.0 action plan to review benchmarks students still find difficult• Mentoring/Coaching model; model lesson where applicable• Small group tutorial
March	FCAT 2.0 School Reports	<ul style="list-style-type: none">• Mentoring/Coaching model; work with individual teachers/students as the schedule permits
April	Projects Professional Development NCTM Conference	<ul style="list-style-type: none">• Math projects/special programs• Evaluating projects• Mentoring/Coaching model with individual teachers; model lesson where applicable
May	Reflections on the Math Coach Model Evaluation	<ul style="list-style-type: none">• Mentoring/Coaching individual teachers; model lessons where applicable• Look back at the school year and plan for the next school year
June	Closing of school Evaluation of student progress Summer planning	<ul style="list-style-type: none">• Closing of the school year details• Look back at the school year and begin thinking of next school year's action plan

TABLE 9.2: MATHEMATICS COACH SAMPLE WEEKLY SCHEDULE

BLOCK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 7:30 a.m. to 9:40 a.m.	Assist Intensive Math teacher Tutorial	Assist Intensive Math teacher Small Group Tutorial	Meet with or assist APC/VP Plan with Dept Chair and Reading Coach	Mentor/Coach Math teachers (with focus on beginning teachers)	Mentor/Coach Math teachers (with focus on beginning teachers)
2 9:45 a.m. to 11:50 a.m.	Facilitate Intensive Math Teacher Tutorial	Facilitate Intensive Math teacher Small Group Tutorial	Plan with APC/VP Leadership Team	Mentor/Coach Math teachers (with focus on beginning teachers)	Mentor/Coach Math teachers (with focus on beginning teachers)
Lunch					
3 12:30 p.m. to 2:30 p.m.	Assist Intensive Math Teachers Small group Tutorial Meet with District Curriculum Support Specialist	Assist Intensive Math Teachers Small Group Tutorial	Planning Time: (may include one or more of the following) • Classroom visitation objectives • Implementa tion of the instructional focus calendar • Meeting with reading coach and/or other school support	Mentor/Coach Math teachers (with focus on beginning teachers) Meet with District Curriculum Support Specialist	Mentor/Coach Math teachers (with focus on beginning teachers)

TABLE 9.3: MATHEMATICS COACH SAMPLE DAILY SCHEDULE

BLOCK	TIME	TARGET GROUP	ACTIVITY: DESCRIPTION
1	7:30 a.m. to 8:30 a.m.	Intensive Math Teachers	Facilitate teacher in day's lesson; co-teaching
	8:40 a.m. to 9:40 a.m.	Small group on-site PD	Work with small groups of students-high end Level 2 students
2	9:45 a.m. to 10:45 a.m.	Intensive Math Teachers	Facilitate teacher in day's lesson; co-teaching
	10:50 a.m. to 11:50 a.m.	Level 1 and 2 students	Work with small groups of students Differentiated Instruction
Lunch 11:50 a.m. to 12:25 p.m.			
3	12:30 p.m. to 1:30 p.m.	Algebra I or Geometry Teacher	Facilitate Teacher in day's lesson; co-teaching, Meet with District Curriculum Support Specialist
	1:30 p.m. to 2:30 p.m.	Algebra I or Geometry Students	Work with small groups of students-high end Level 2 students

Professional Learning Activities

The Mathematics *Professional Learning Plan* will provide support for district and school staff to acquire the skills, content knowledge, and instructional strategies needed to ensure high quality teaching and learning of mathematics. Continuing and sustained professional development are critical elements of educational achievement and professional satisfaction.

Mathematics professional learning is designed to provide rigorous research-based, field-tested learning experiences, programs, and resources for teachers, in order to increase student achievement.

Mathematics professional learning participants will:

- Engage in activities designed to develop an understanding of instructional strategies in teaching and assessing the elementary/secondary level mathematics content and process standards as per NCTM
- Engage in activities that will enhance their understanding of the process used to develop questions, problem, and activities that stimulate students to think more deeply about mathematical ideas
- Examine recommended strategies and techniques for the purpose of adapting materials to various student-achievement levels.
- Utilize manipulatives, technology, and effective strategies to promote understanding of the Sunshine State Standards

**Miami-Dade County Public Schools
Office of the Inspector General**

EXHIBIT 4

Circular A-87 Payroll Certification Report Form

(2 pages)

**OIG Report
SB1314-1006**

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
CIRCULAR A-87 CERTIFICATION FORM – SINGLE COST OBJECTIVE & TRANSFERS**

(Program Name & Number)

(Payroll Periods – Do Not Exceed 6 Months)

(Fiscal Year)

Location Number	Location Name	Employee Number	Name of Employee	Title of Employee

Comments & Corrections:

I have first-hand knowledge of the activities of the employees' time and objective in the performance of services for the period noted above. By signing this certification serves to confirm that the individual(s) listed below worked 100% of their time on a single cost objective paid from the federal funds identified above.

(Signature of Employee Supervisor or School Principal)

(Date)

(Type Name and Title)

PLEASE SCAN THIS COMPLETED FORM TO: CIRCULAR-A-87-CERTIFICATIONS@dadeschools.net

AND

MAIL THE ORIGINAL TO:
OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT
MAIL CODE: 9616, SBAB ROOM: 760
ATTN: IRAIDA R. MENDEZ-CARTAYA

WARNING: Failure to comply with this requirement in a timely manner may result in a disallowance of a chargeable expenditure to the grant by the USDOE/FLDOE, thus resulting in your school / department discretionary account (-02) being charged for the amount of the disallowance.

Please retain a signed copy of this certification form for a period of five (5) years at your school or office for audit purposes

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
CIRCULAR A-87 CERTIFICATION FORM – PERSONNEL ACTIVITY REPORT (PARs) FOR COST SHARED ALLOCATION**

(Employee Name)	(Employee Number)	(Employee Title)
(Location Name & Number)	(Payroll Periods – Do Not Exceed 3 Months)	

Please provide the cost allocation percentage based on your reasonable estimate of the average amount of the actual effort that was provided for each of the programs served for each of the months listed. The total for all the percentages assigned for each month MUST ADD TO 100%.

Fund	Program Number	Program Name	Percent Allocation	Please Provide Explanation for a Change to a Prior Period Allocation
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FOR THE MONTH OF:

		OVERALL PERCENTAGE MUST ADD TO 100%	100%	

FOR THE MONTH OF:

		OVERALL PERCENTAGE MUST ADD TO 100%	100%	

FOR THE MONTH OF:

		OVERALL PERCENTAGE MUST ADD TO 100%	100%	

The signing of this certification serves to confirm that the employee identified above served the programs listed based on a reasonable estimate of the average amount of the actual effort.

(Signature of EMPLOYEE or Supervisor)	(Type Name)	(Date)
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PLEASE SCAN THIS COMPLETED FORM TO: CIRCULAR-A-87-CERTIFICATIONS@dadeschools.net

AND MAIL THE ORIGINAL TO:
OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT
MAIL CODE: 9616, SBAB ROOM: 760
ATTN: IRAIDA R. MENDEZ-CARTAYA

WARNING: Failure to comply with this requirement in a timely manner may result in a disallowance of a chargeable expenditure to the grant by the USDOE/FLDOE, thus resulting in your school / department discretionary account (-02) being charged for the amount of the disallowance.

Please retain a signed copy of this certification form for a period of five (5) years at your school or office for audit purposes

**Miami-Dade County Public Schools
Office of the Inspector General**

**Composite
EXHIBIT 5**

Circular A-87 Payroll Certification Report

(43 pages)

**OIG Report
SB1314-1006**

Welcome TANYA BROWN-MAJOR

Help Log off

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Transactions | Reports

A-87 Certification Reports for Single Cost Objectives

History

A87 Certification Single Cost Objective Details

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Approved _____ Circular A-87 Certification Form- SINGLE COST OBJECTIVE REPOR
Fiscal Year 2014
Reporting Period 03/01/2014 to 06/30/2014 Cost Center 1258100

Creation Info	BATCH ADM	07/14/2014	09:38:11
Approval Info	145884	07/21/2014	09:29:52
Last Change	145884	07/21/2014	09:29:52

Current Decert/Recert Comments

*Person...	*Pers....	...	*Employee/app.name	Position	*Cost ...	Fund	Functional Area	Program Name	Grant	CFDA	G/L Account	G/L Account Text	Cert Type	Hrs ...	OT H...
139812	9134899	3	ESTHER ROBINSON	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	12.00	N/A
145884	145884	3	TANYA RENEE BROWN-A	53027172		434000	32040000-730000	RACE TO THE TOP 72000723	84.395	513600	513600	IN-SERVICE REIMB	Current	N/A	N/A
147752	9134878	3	SUZANNE V DAVIS	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	14.00	N/A
148720	9135005	3	IRENE S TARA	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	10.00	N/A
151085	9134880	3	DONELLA ELVIRA DEBO	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	11.00	N/A
155252	9134882	3	NANCY F GRAHAM	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	17.00	N/A
166326	9134302	3	ARUNA AGRAWAL	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	6.00	N/A
172057	9141298	3	DAVID R KALLAN	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	25.00	N/A
191366	191366	3	HELAINÉ MICHELLE MICH	53017985		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	514400	514400	TEACHER	Current	N/A	N/A
	9135008	3		53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	60.00	N/A
201615	9139162	3	STEPHANIE MONICA BAF	53277100		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	515000	515000	HOURLY EMPLOYEE	Current	9.00	N/A

Certification: By electronically approving this certification serves to confirm that the employee(s) listed in the associated report expended their time and effort servicing the federally funded program or programs listed for the period identified.

If you have any questions, please contact your Program Manager or your FRU Monitor.

Spool request (number 0000031067) sent to SAP printer Adobe Web

PE1 (600)

138812	9134894.3	FRYER ROBINSON	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	13.00	N/A	N/A	N/A
145984	145984.3	FRANZ BARRY BARON-MILOR	53277100	1258100	410000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	14.00	N/A	N/A	1500.00
149730	9134894.3	STANLEY V DAVIS	53277100	1258100	430000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	14.00	N/A	N/A	
149730	9134894.3	LANE E PAUL	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	10.00	N/A	N/A	
151048	9134894.3	BOURNEA ELVIRA SERRER	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	11.00	N/A	N/A	
155529	9114882.3	MARCY F GRESHAM	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	17.00	N/A	N/A	
162326	9134894.3	AMINA MOHAMMAD	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	4.00	N/A	N/A	
172057	9134894.3	DAVID R KULAN	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	25.00	N/A	N/A	
191360	191360.3	HELENE MICHELLE KICHELSON	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	514400	EMPLOYEE	Current	N/A	N/A	61.00	
191365	9135004.3	REYNOLDS MONICA BARBARA-KOCHANE	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	60.00	N/A	N/A	
201415	9135004.3	FRANCOISE MONICA BARBARA-KOCHANE	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	3.00	N/A	N/A	
205346	9135004.3	ANDREW JACZI	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	19.00	N/A	N/A	
206304	9141823.3	BRAYLE WEA	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	19.00	N/A	N/A	
211924	9134894.3	ROBALINER NEVADIE	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	20.00	N/A	N/A	
215604	9134894.3	KEVIN P OLMUL	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	63.00	N/A	N/A	
237427	9135004.3	CARLA MARCE DARRISH	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	10.00	N/A	N/A	
244017	9134894.3	KEVIN ADRIAN JAYE	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	6.00	N/A	N/A	
246124	9134894.3	ALYMERACIA TRISTINA ERNA	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	15.00	N/A	N/A	
265983	9135004.3	GILIANA PATRICIA DEE	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	9.00	N/A	N/A	
207441	9135004.3	MARICA ALBA-WHARF	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	35.00	N/A	N/A	
270024	9134894.3	CHRISTINE MARIE BRIGGS-BAULTON	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	5.00	N/A	N/A	
309210	309210.3	MARIE AUGUSTA BRIGGS	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	514500	EMPLOYEE	Current	N/A	N/A	1.00	
311604	9135012.3	LEONORE L RENO	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	9.00	N/A	N/A	
312971	312971.3	KATHA LACOM WILLIAMS	53250771	1258100	420000	42010000-510000	TITLE I SC	2013-2014	72001224	84,010	514600	EMPLOYEE	Current	N/A	N/A	78.00	
312971	9135012.3	KATHA LACOM WILLIAMS	53250771	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	2.00	N/A	N/A	
313481	313481.3	HONOR MARIE DELGADO	90929999	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	514400	EMPLOYEE	Current	N/A	N/A	21.00	
314401	9135012.3	HONOR MARIE DELGADO	53277100	1258100	420000	42010000-510000	TITLE I SC	2013-14	72001224	84,010	515000	EMPLOYEE	Current	11.00	N/A	N/A	

A87 Certification Single Cost Objective Details

Menu Back Exit Cancel System Change

Approved	Circular A-87 Certification Form- SINGLE COST OBJECTIVE REPOR			Creation Info	BATCH_ADM	03/11/2014	13:39:33
Fiscal Year	2014	2		Approval Info	233338	03/15/2014	09:20:20
Reporting Period	11/01/2013	to	02/28/2014	Last Change	233338	03/15/2014	09:20:20
Cost Center	1258100						

Current Decert/Recert Comments

Person...	Pers....	Employee/app.name	Position	Cost ...	Fund	Functional Area	Program Name	Grant	CFDA	G/L Account	G/L Account Text	Cert Type	Hrs ...	OT H...
93688	93688	Barbara Limond	53099998	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	514900	TEMPORARY INST	Current	N/A	N/A
102358	102358	NANCY M ALPART	53288693		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
129725	129725	JAN H JERUS	53018058		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
136923	136923	LINDA ERWIN LUX	53265616		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
139812	139812	ESTHER ROBINSON	53023986		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
	9134898		53277100		420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	515000	HOURLY EMPLOYE	Current	8.00	N/A
142598	142598	JUDY LAVERNE BAIN	53035192		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
147752	147752	SUZANNE V DAVIS	53027744		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
	9134878		53277100		420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	515000	HOURLY EMPLOYE	Current	7.00	N/A
148720	148720	IRENE S TARA	53017357		434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMB	Current	N/A	N/A
	9135005		53277100		420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	515000	HOURLY EMPLOYE	Current	8.00	N/A

Certification: By electronically approving this certification serves to confirm that the employee(s) listed in the associated report expended their time and effort servicing the federally funded program or programs listed for the period identified.

If you have any questions, please contact your Program Manager or your FRU Monitor.

93688	93684	2	Barbara Limond	51099998	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A		3.00	N/A	N/A	
102358	102358	2	NANCY M ALPART	53288693	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	N/A	
129725	129725	2	JAN K JERUS	53018050	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
136923	136923	2	LINDA BRVIN LUX	53285616	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
139812	139812	2	ESTHER ROBINSON	53023986	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
139812	913488	2	ESTHER ROBINSON	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
142598	142598	2	JUDY LAVERNE BAIN	53015192	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		8.00	N/A	N/A	N/A	N/A	
147752	147752	2	SUZANNE V DAVIS	53027744	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
147752	9134078	2	SUZANNE V DAVIS	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
148720	148720	2	IRENE S TARR	53017357	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		7.00	N/A	N/A	N/A	N/A	
148720	9135005	2	IRENE S TARR	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
151085	151085	2	DONELLA ELVIRA DEHOSE	53027745	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	N/A	
151085	9134880	2	DONELLA ELVIRA DEHOSE	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current		8.00	N/A	N/A	N/A	1000.00	
151502	151502	2	LAURA S JAY	53017718	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		8.00	N/A	N/A	N/A	N/A	
155252	155252	2	NANCY F GRAHAM	53254830	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
155252	9134882	2	NANCY F GRAHAM	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
166326	166326	2	ARUNA AGRAWAL	53027346	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	N/A	
166326	9134302	2	ARUNA AGRAWAL	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current		7.00	N/A	N/A	N/A	N/A	
169651	169651	2	VALERIE DENISE DAVIS	53274340	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		14.00	N/A	N/A	N/A	N/A	
172057	172057	2	DAVID R KALLAN	53021618	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	250.00	
176561	176561	2	PHILOMENA R FERRIS	53029838	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
177996	177996	2	CALESTER C CHANEY	53256617	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
179515	179515	2	THOMAS G HOOVER	53030793	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	250.00	
191366	191366	2	HELADNE MICHELLE MICHELSON	53017985	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	514400	TEACHER	Current	N/A	N/A			N/A	1000.00	
191366	191366	2	HELADNE MICHELLE MICHELSON	53017985	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
191366	9135008	2	HELADNE MICHELLE MICHELSON	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
198512	9060012	2	JOHN BLANC	53285719	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		6.00	N/A	N/A	N/A	N/A	
201615	201615	2	STEPHANIE MONICA BARBARY-MCCARTHY	53013037	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
205146	205146	2	CARIDAD JORDI	53020085	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
205146	9135006	2	CARIDAD JORDI	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
206934	206934	2	BREAZIE VEGA	53282877	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		8.00	N/A	N/A	N/A	N/A	
209041	209041	2	NADEZKA FERRO PHILIP	53020133	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
210950	210950	2	GERARDO CAPOTE	53250943	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
211524	211524	2	ROSALINA ALVAREZ	53027200	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
211524	9134879	2	ROSALINA ALVAREZ	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
215606	215606	2	KEVIN D DIEHL	53256165	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		15.00	N/A	N/A	N/A	N/A	
215606	9134301	2	KEVIN D DIEHL	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	514400	TEACHER	Current	N/A	N/A		37.00	27.76	N/A	N/A
220196	220196	2	ANGELA NICOLE MCDONALD	53010681	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		28.00	N/A	N/A	N/A	N/A	
223762	223762	2	JENNY VALDIO	53022908	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	250.00	
231882	231882	2	PATRICIA COSTA	53250942	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
235451	235451	2	GHYELANDE ANTOINE	53004501	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
237427	237427	2	CARLA MARCIA DURMOSH	53036295	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
237660	237660	2	JEAN-ISRAEL PHILBY	53288694	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
242763	242763	2	PAULA RAQUEL ZEROURA	53008657	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
244387	244387	2	KEVIN ADRIAN RAYE	53009618	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
245229	245229	2	ZOLTON SHANE FORD	53009308	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
246531	246531	2	LISA RENEE SCHNITZER	53010641	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
248194	248194	2	ALTAGRACIA TERESITA PENA	53011204	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
248194	9134881	2	ALTAGRACIA TERESITA PENA	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72001224	84.010	515000	HOURLY EMPLOYEE	Current	N/A	N/A			N/A	1000.00	
252184	252184	2	ERICK RALPH COSTA	53012158	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	N/A	
257987	257987	2	DANN MARIE VERALTA	53285615	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
258936	258936	2	JANIS RODRIGUEZ	53250944	1258100	434000	32040000-510000	RACE TO THE TOP		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
261305	261305	2	Luz M.Leyra Medina	53292694	1258100	420000	38310000-520000	IDEA 2013-2014		72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
265803	265803	2	GUILIANA PATRICIA ORS	53015485	1258100	434000	32040000-510000	RACE TO THE TOP		72001171	84.027	515000	HOURLY EMPLOYEE	Current		357.00	N/A	N/A	N/A	N/A	
265843	265843	2	LYNN FRANCESCHINI	53099998	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
267441	267441	2	MONICA ALBA-Nunez	53015853	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A			N/A	1000.00	
267441	9135004	2	MONICA ALBA-Nunez	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
270024	270024	2	CHARLENE MARIE BRIGGS-RAULSTON	53000437	1258100	434000	32040000-510000	RACE TO THE TOP		72001224	84.010	515000	HOURLY EMPLOYEE	Current		24.00	N/A	N/A	N/A	N/A	
270024	9134317	2	CHARLENE MARIE BRIGGS-RAULSTON	53277100	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL	2013-14	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A			N/A	1000.00	
										7											

271193	271193	2	SHAMANA LASHUN LEDGISTER-JOSEPH	53001030	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
272268	272268	2	CHRISTIE CLERMONT FRANCOIS	99999999	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
274944	9100264	2	DESIREE PAOLA NEGRON	53293188	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
287977	9060973	2	ANNA V PHILP	53001378	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
304366	304366	2	Alexandra Marie Vergara	53238387	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
305797	9090962	2	Aaron Travis Johnson	53256616	1258100	434000	32040000-510000	RACE TO THE TOP	72000723	84.395	513600	IN-SERVICE REIMBURSE	Current	N/A	N/A	N/A	N/A	1000.00
312971	312971	2	Kelisha Latoya Williams	53289767	1258100	420000	34300000-510100	TITLE II PART A - CLASS SIZE REDUCTION 2013-2014	72001175	84.367	514400	TEACHER	Current	N/A	N/A	29.00	N/A	N/A
313481	313481	2	Monick Mazie DaIgado	53253771	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL 2013-14	72001224	84.010	514400	TEACHER	Current	N/A	N/A	1.00	N/A	N/A

A87 Certification Single Cost Objective Details

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Approved: _____ Circular A-87 Certification Form- SINGLE COST OBJECTIVE REPORT

Fiscal Year: 2014 | 1

Reporting Period: 07/01/2013 to 10/31/2013 Cost Center: 1258100

Creation Info	BATCH ADM	11/05/2013	13:15:15
Approval Info	145884	11/13/2013	16:10:22
Last Change	145884	11/13/2013	16:10:22

Current | Decert/Recert | Comments

Person...	Pers...	Employee/app.name	Position	Cost...	Fund	Functional Area	Program Name	Grant	CFDA	G/L Account	G/L Account Text	Cert Type	Hrs ...	OT H...	Day
93688	93688 1	Barbara Limond	53099988	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	514900	TEMPORARY INST	Current	N/A	N/A		
191366	191366 1	HELAIN MICHELLE MIC	53297446		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	514400	TEACHER	Current	N/A	N/A	4	
215606	215606 1	KEVIN D DIEHL	53297445		420000	42010000-510000	TITLE I SCHOOLWIDE72001224	84.010	514400	TEACHER	Current	N/A	N/A	4	
261305	261305 1	Luz Mireya Medina	53246996		420000	35310000-520000	IDEA 2013-2014	72001171	84.027	515000	HOURLY EMPLOYE	Current	175.00	N/A	

Certification: By electronically approving this certification serves to confirm that the employee(s) listed in the associated report expended their time and effort servicing the federally funded program or programs listed for the period identified.

If you have any questions, please contact your Program Manager or your FRU Monitor.

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A-87 Certification Reports for Single Cost Objectives

2521	446722	1	Vivian Thompson	6227106	120100	420006	30452000-410000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	03-010	215000	PROPERTY EMPLOYEE	CONTING	177.00	N/A	N/A	N/A	N/A
31205	914208	1	DAVID R FULLER	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	21.00	N/A	N/A	N/A	N/A
18106	181006	1	MARLENE MICHAEL HENDERSON	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	21.00	N/A	N/A	N/A	N/A
19106	913509	1	MARLENE MICHAEL HENDERSON	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	21.00	N/A	N/A	N/A	N/A
21663	215801	1	ROBERTA ROBERTSON	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	22.00	N/A	N/A	N/A	N/A
21605	415001	1	KEVIN D BIRCH	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	22.00	N/A	N/A	N/A	N/A
11008	913501	1	KEVIN D BIRCH	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	22.00	N/A	N/A	N/A	N/A
04794	211500	1	MARKA ALMA-MORRE	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	13.75	N/A	N/A	N/A	N/A
49746	293746	1	BRUNDA S. ALMA-MORRE	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	130.00	N/A	N/A	N/A	N/A
11471	113711	1	FRANCO LACON	5327100	1258100	420002	30452000-210000	TITLE 1 RECONSTRUCTION & IMPROVEMENT PROJECT	2014-19	72091221	04-010	215000	PROPERTY EMPLOYEE	CONTING	130.00	N/A	N/A	N/A	N/A

A87 Certification Single Cost Objective Details

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Approved	Circular A-87 Certification Form - SINGLE COST OBJECTIVE REPORT			Creation Info	BATCH ADM	11/05/2013	13:15:15
Fiscal Year	2014			Approval Info	145884	11/13/2013	16:10:22
Reporting Period	07/01/2013	to	10/31/2013	Cost Center	1258100	Last Change	145884 11/13/2013 16:10:22

Current

Person	Pers	Employee/app.name	Position	Cost	Fund	Functional Area	Program Name	Grant	CFDA	GL Account	GL Account Text	Cert Type	Hrs W	OT H	Day
93688	93688	1 Barbara Limond	53099998	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	514900	TEMPORARY INSTR	Current	N/A	N/A	
191366	191366	1 HELAINE MICHELLE MICH	53017985		420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	514400	TEACHER	Current	N/A	N/A	4
215606	215606	1 KEVIN D DIEHL	53253771		420000	42010000-510000	TITLE I SCHOOLWIDE	72001224	84.010	514400	TEACHER	Current	N/A	N/A	4
261305	261305	1 Luz Mireya Medina	53287157		420000	35310000-520000	IDEA 2013-2014	72001171	84.027	515000	HOURLY EMPLOYE	Current	175.00	N/A	

Certification: By electronically approving this certification serves to confirm that the employee(s) listed in the associated report expended their time and effort servicing the federally funded program or programs listed for the period identified.

If you have any questions, please contact your Program Manager or your FBI Monitor.

EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	EMPL ID	
93688	93688	1	Barbara Limond	53099998	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL 2013-14	72001224	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	2.00	N/A	N/A
91366	191366	1	HELAINÉ MICHELLE MICHELSON	53017985	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL 2013-14	72001224	84.010	514400	TEACHER	Current	N/A	N/A	41.00	127.92	N/A
215606	215606	1	KEVIN D DIEHL	53253771	1258100	420000	42010000-510000	TITLE I SCHOOLWIDE & SCHOOL SITE PARENTAL 2013-14	72001224	84.010	514400	TEACHER	Current	N/A	N/A	41.00	N/A	N/A
261305	261305	1	Luz Mireya Medina	53287157	1258100	420000	35310000-520000	IDEA 2013-2014	72001171	84.027	515000	HOURLY EMPLOYEE	Current	175.00	N/A	N/A	N/A	N/A

EMPLOYEE ID	EMPLOYEE NAME	STATUS	EMPLOYEE ADDRESS	EMPLOYEE CITY	EMPLOYEE STATE	EMPLOYEE ZIP	EMPLOYEE PHONE	EMPLOYEE TITLE	EMPLOYEE GRADE	EMPLOYEE RATE	EMPLOYEE PAY	EMPLOYEE CLASS	EMPLOYEE STATUS	EMPLOYEE HOURS	EMPLOYEE BENEFIT	EMPLOYEE OTHER	EMPLOYEE TOTAL	EMPLOYEE OTHER	EMPLOYEE TOTAL
93688	Barbara Limond	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	1.50	N/A	N/A	N/A
137290	WILLIAM P BODIE	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	2.00	N/A	N/A	N/A
147752	SUZANNE V DAVIS	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	17.00	N/A	N/A	N/A	N/A	N/A
148720	IRENE S TARA	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	25.00	N/A	N/A	N/A	N/A	N/A
151085	DONELLA ELVIRA DEBOSE	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	22.00	N/A	N/A	N/A	N/A	N/A
155252	NANCY F GRAHAM	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	14.00	N/A	N/A	N/A	N/A	N/A
166326	ARUNA AGRAWAL	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	10.00	N/A	N/A	N/A	N/A	N/A
172057	DAVID R KALLAN	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	22.00	N/A	N/A	N/A	N/A	N/A
177996	CLESTER C CHANEY	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A
179515	THOMAS G HOOVER	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A
191366	HELAINE MICHELLE MICHELSON	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514400	TEACHER	Current	N/A	N/A	90.00	280.80	N/A	N/A
198512	JOHN BLANC	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	41.00	N/A	N/A	N/A	N/A	N/A
211524	ROSALINA ALVAREZ	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	14.00	N/A	N/A	N/A	N/A	N/A
215606	KEVIN D DIEHL	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514400	TEACHER	Current	N/A	N/A	82.00	238.62	N/A	N/A
215606	KEVIN D DIEHL	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	30.00	N/A	N/A	N/A	N/A	N/A
235451	GHYSLANDE ANTOINE	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	28.00	N/A	N/A	N/A	N/A	N/A
246521	LISA RENEE SCHNITZER	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A
248194	ALTAGRACIA TERESITA PENA	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	15.00	N/A	N/A	N/A	N/A	N/A
270024	CHARLENE MARIE BRIGGS-RAULSTON	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	36.00	N/A	N/A	N/A	N/A	N/A
289569	MARKIA LENETTE BROWN-SEETAL	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	1.00	N/A	N/A	N/A
304366	Alexandra Triana	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	515000	HOURLY EMPLOYEE	Current	12.00	N/A	N/A	N/A	N/A	N/A
305206	Trina Martha Dorot	2						TITLE I SCHOOLWIDE 12-13	72001079	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	0.50	N/A	N/A	N/A

A87 Certification
 approved by
 Dr. Brown Major
 on 03/13/13
 JWP

A87 Certification Single Cost Objective Details

Menu | Back | Exit | Cancel | System | Change

Approved: _____ Circular A-87 Certification Form - SINGLE COST OBJECTIVE REPORT

Fiscal Year: 2013 21

Reporting Period: 01/01/2012 to 02/28/2013 Cost Center: 1258100

Current | Deleted | Comments

Person	Pers	Emp	Employee/app.name	Position	Cost	Fund	Functional Area	Program Name	Grant	CFD
93688	93688	2	Barbara Limond	53099998	1258100	420000	35450000-510000	TITLE I SCHOOLWIDE	72001079	84.0
137290	137290	2	WILLIAM P BODIE	53099998		420000	35450000-510000	TITLE I SCHOOLWIDE	72001079	84.0
117753	01177504	2	SUZANNE V DAVIS	53277100		420000	35450000-510000	TITLE I SCHOOL WIDE	72001079	84.0

A87 Certification Single Cost Objective Details

Pending:
 Circular: A-87 Certification Form SINGLE COST OBJECTIVE REPORT

Fiscal Year:

Reporting Period: to
 Cost Center:

Current

Days/Week

Comments

Person ...	Pers...		Employee/app.name	Position	Cost	Fund	Functional Area
93688	93688	2	Barbara Limond	53099998	1258100	420000	35450000-510000
137290	137290	2	WILLIAM P BODIE	53099998		420000	35450000-510000
147752	9117404	2	SUZANNE V DAVIS	53277100		420000	35450000-510000
148720	9117438	2	IRENE S TARA	53277100		420000	35450000-510000
151085	9117345	2	DONELLA ELVIRA DEBOS	53277100		420000	35450000-510000
155252	9117398	2	NANCY F GRAHAM	53277100		420000	35450000-510000
166326	9119546	2	ARUNA AGRAWAL	53277100		420000	35450000-510000
172057	9117425	2	DAVID R KALLAN	53277100		420000	35450000-510000
177996	9117424	2	CALESTER C CHANEY	53277100		420000	35450000-510000
179515	9117343	2	THOMAS G HOOVER	53277100		420000	35450000-510000
191366	191366	2	HELAINÉ MICHELLE MICHE	53017985		420000	35450000-510000

Certification: By electronically approving this certification serves to confirm effort servicing the federally funded program or programs listed for the period

If you have any questions, please contact your Program Manager or your FRU Mon

EMP ID	EMP NO	EMP STATUS	EMP NAME	EMP ADDRESS	EMP CITY	EMP STATE	EMP ZIP	EMP TITLE	EMP GRADE	EMP RATE	EMP PAY PLAN	EMP STATUS	EMP RATE	EMP PAY PLAN	EMP STATUS	EMP RATE	EMP PAY PLAN	EMP STATUS	EMP RATE	EMP PAY PLAN
147752	9096594	1	SUZANNE V DAVIS	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	17.00	N/A	N/A	N/A	N/A	N/A	N/A
148720	9099811	1	IRENE S TARA	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	7.50	N/A	N/A	N/A	N/A	N/A	N/A
151085	9096579	1	DONELLA ELVIRA DEBOSE	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	22.00	N/A	N/A	N/A	N/A	N/A	N/A
155252	9096313	1	NANCY F GRAHAM	53259557	1258100	420000	32810000-510000	TITLE III SUPPLEMENTARY INST 06/2012	72000868	84.365	515000	HOURLY EMPLOYEE	Current	14.00	N/A	N/A	N/A	N/A	N/A	N/A
166226	9096621	1	ARUNA AGRANAL	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	18.00	N/A	N/A	N/A	N/A	N/A	N/A
179513	9096582	1	THOMAS G HOOVER	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A	N/A
191366	191366	1	HELAINÉ MICHELLE MICHELSON	53017985	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A	N/A
198512	9060012	1	JONHNLEE BLANC	53258106	1258100	420000	34850000-510000	TITLE I K-8 ACADEMIC SUPPORT 2011-2012	72000966	84.010	514400	TEACHER	Current	N/A	N/A	80.00	249.60	N/A	N/A	
198512	9096581	1	JONHNLEE BLANC	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	TEACHER	Current	N/A	N/A	79.00	229.89	N/A	N/A	
211524	9096578	1	ROSALINA ALVAREZ	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	24.50	N/A	N/A	N/A	N/A	N/A	
215606	215606	1	KEVIN D DIEHL	53253771	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	17.00	N/A	N/A	N/A	N/A	N/A	
215606	9096317	1	KEVIN D DIEHL	53259557	1258100	420000	32810000-510000	TITLE III SUPPLEMENTARY INST 06/2012	72000868	84.010	514400	TEACHER	Current	N/A	N/A	80.00	348.00	N/A	N/A	
215606	9100942	1	KEVIN D DIEHL	53262600	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	20.00	N/A	N/A	N/A	N/A	N/A	
235451	9096597	1	OHVSLANDE ANTOINE	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	7.50	N/A	N/A	N/A	N/A	N/A	
237427	9096606	1	CARLA MARCIA DARTWISH	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A	
246531	9096605	1	LISA RENEE SCHMITZER	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	18.00	N/A	N/A	N/A	N/A	N/A	
248194	9096580	1	ALTAGRACIA TERESITA PENA	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A	
265803	9096596	1	GUILIANA PATRICIA ORE	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	16.00	N/A	N/A	N/A	N/A	N/A	
266344	266344	1	GALINA TORBAN	53099998	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	18.00	N/A	N/A	N/A	N/A	N/A	
270024	9098839	1	CHARLENE MARIE BRIGGS-RAULESTON	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	514900	TEMPORARY INSTRUCTOR	Current	N/A	N/A	2.00	N/A	N/A	N/A	
304366	9096595	1	Alexandra Triana	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	9.50	N/A	N/A	N/A	N/A	N/A	
304935	9096631	1	Alexandra Saaha Someillan	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	13.00	N/A	N/A	N/A	N/A	N/A	
306147	9096598	1	Saderia Nicole Hooks	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	14.00	N/A	N/A	N/A	N/A	N/A	
306606	9096622	1	Ruth Lynn Clanton	99999999	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	17.00	N/A	N/A	N/A	N/A	N/A	
306780	9098714	1	MARILU PATRICIA ROMERO	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE PART A 2011-12	72000889	84.010	515000	HOURLY EMPLOYEE	Current	2.00	N/A	N/A	N/A	N/A	N/A	

Circular A-87 Certification

Approved by: Dr. Brown Major

03/22/12

#1 - 10/29/11 - 2/25/12

A87 Certification Single Cost Objective Details

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Approved	Circular A-87 Certification Form- SINGLE COST OBJECTIVE REPORT		Creation Info	CON
Fiscal Year	2012	1	Approval Info	145
Reporting Period	10/29/2011	to 02/25/2012	Last Change	145
Cost Center	1258100			

Current Decert/Recert Comments

Person...	Pers...	...	Employee/app.name	Position	Cost ...	Fund	Functional Area	Program Name	Grant
147752	9096594	1	SUZANNE V DAVIS	53260541	1258100	420000	34550000-510000	TITLE I SCHOOLWIDE	720008
148720	9099811	1	IRENE S TARA	53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
151085	9096579	1	DONELLA ELVIRA DEBOS	53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
155252	9096311	1	NANCY F GRAHAM	53259557		420000	32810000-510000	TITLE III SUPPLEMEN	720008
166326	9096621	1	ARUNA AGRAWAL	53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
179515	9096582	1	THOMAS G HOOVER	53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
191366	191366	1	HELAINÉ MICHELLE MICH	53017985		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
198512	9060012	1	JONHNLEE BLANC	53258106		420000	34850000-510000	TITLE I K-8 ACADEMIC	720008
	9096581	1		53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
211524	9096578	1	ROSALINA ALVAREZ	53260541		420000	34550000-510000	TITLE I SCHOOLWIDE	720008
215606	215606	1	KEVIN D DIEHL	53253771		420000	34550000-510000	TITLE I SCHOOLWIDE	720008

Certification: By electronically approving this certification serves to confirm that the employee(s)

Displaying ZA87SINGLE_CERT "201210001258100" ...

PE1 (600)

Portillo, Maria L.

From: Brown-major, Tanya R.
Sent: Monday, March 26, 2012 11:04 AM
To: Good, Paula A.; Portillo, Maria L.; Michelson, Helaine M.
Subject: FW: ALL PRINCIPAL/APs: Mandatory Review and Approval of the NEW Automated Circular A-87 Certification Report for Federally-funded Positions

Maria,

Is this a new one or the one we just completed?

From: M-DCPS Weekly Briefings [mailto:no-reply@dadeschools.net]
Sent: Monday, March 26, 2012 10:47 AM
To: Brown-major, Tanya R.
Subject: ALL PRINCIPAL/APs: Mandatory Review and Approval of the NEW Automated Circular A-87 Certification Report for Federally-funded Positions

Briefing ID #: 11588

ALL PRINCIPAL/APs: Mandatory Review and Approval of the NEW Automated Circular A-87 Certification Report for Federally-funded Positions
Category:

Audience: All Principals/APs, Adult/Community School Principals, All Administrative Offices

Due Date: Apr 06, 2012

Meeting Date: n/a

To inform all applicable schools and departments that the new automated Circular A-87 Payroll Certification system was activated Monday, March 19, 2012, and the latest certification report is available for your review and approval.

-
- To provide important information pertaining to the new automated Circular A-87 certification report procedures and timeline.
 - Report can be found within your SAP Universal Worklist.
 - Certification period: October 28, 2011 - February 25, 2012.
 - Workflow, submission, record retention and audit requests are achieved electronically.
 - Approval timeline and escalation: 15 workdays for electronic approval by the school or department (April 6, 2012); From 16th to the 25th workday escalates to an email notification to: School site = Region Superintendent; Non-school site = Direct Report Supervisor; and on the 26th workday escalates to the appropriate Superintendent's Cabinet Member.
 - Online training and SAP resource for step-by-step screen navigation are available on-demand via Live Meeting and u-Perform accessible through the Grants Administration Financial Training website (http://grants.dadeschools.net/financial_training.asp).
 - A dedicated email address (Circular-A-87-Certifications@dadeschools.net) has been established to exclusively deal with any question regarding data contained in the certification reports.

Contact: Dr. Philip Williams or Conchita Beltran (305-995-1706)
Department: Intergovernmental Affairs and Grants Administration

02/08/12
10.44.12

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PAGE 1
PRODUCT NO. T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 09/02/11-10/27/11

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	PAY TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
MICHELSON, HELAINE M	191366	1535	H	D	40.00	TITLE I SCHOOLWIDE PART A 2011 2581	3455 5100 5144
DIEHL, KEVIN D	215606	1553	H	D	10.00	TITLE I SCHOOLWIDE PART A 2011 2581	3455 5100 5144
DIEHL, KEVIN D		1040	H	D	30.00	TITLE I SCHOOLWIDE PART A 2011	
BLANC, JONHNLEE	198512	1010	H	D	17.50	TITLE I K-8 ACADEMIC SUPPORT 2 2581	3485 5100 5144

CERTIFICATION OF PAYROLL SITE ADMINISTRATOR

IN SIGNING BELOW, I CERTIFY THAT THE EMPLOYEES LISTED ABOVE DID WORK 100% OF THEIR TIME DURING THE SURVEY PERIOD ON ACTIVITIES OF THE LISTED GRANT, EXCEPT AS NOTED ON THE BACK OF THIS FORM.

CERTIFIED BY Dr. Tanya R. Brown-Major, Principal
NAME TITLE

Tanya R. Brown-Major 2.13.12
SIGNATURE DATE

FOR EACH EMPLOYEE LISTED ABOVE WHOSE SALARY IS CHARGED TO A SINGLE GRANT FOR PAYROLL, BUT WHO IS FUNDED FROM MULTIPLE SOURCES, THE PAYROLL SITE ADMINISTRATOR MUST ATTACH A COMPLETED PERSONNEL ACTIVITY REPORT TO THIS DOCUMENT.

RETURN COPY OF COMPLETED FORM(S) VIA EMAIL OR FAX TO CIRCULAR_A-87_CERTIFICATIONS@dadeschools.net OR FAX (305)995-1514 RESPECTIVELY. AND, DUE TO SINGLE AUDIT REQUIREMENTS MONITORED BY THE AUDITOR GENERAL, THE ORIGINAL MUST BE MAINTAINED AT THE OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT. ACCORDINGLY PLEASE MAIL THE ORIGINAL IMMEDIATELY TO: MAIL CODE 9616 - SBAB ROOM 760, OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT, ATTN: IRAIDA R. MENDEZ-CARTAYA. A COPY MUST BE MAINTAINED AT THE SCHOOL/DEPT FOR FIVE YEARS.

WARNING: FAILURE TO COMPLY WITH THIS REQUIREMENT IN A TIMELY MANNER MAY RESULT IN A DISALLOWANCE OF A CHARGEABLE EXPENDITURE TO THE GRANT BY THE USDOE/FLDOE, THUS RESULTING IN YOUR SCHOOL/DEPARTMENT DISCRETIONARY ACCOUNT (-02) BEING CHARGED FOR THE AMOUNT OF THE DISALLOWANCE.

Portillo, Maria L.

From: Circular A-87 Certifications
Sent: Thursday, February 16, 2012 3:01 PM
To: Portillo, Maria L.
Subject: RE: CIRCULAR A-87 PAYROLL CERTIFICATION

Thank you for your submission of the Circular A-87 Certification. Due to Single Audit requirements and monitored by the Auditor General, an original of the Circular A-87 Certification must be maintained at the Office of Intergovernmental Affairs, Grants Administration & Community Engagement. Accordingly, **please mail the original immediately** to: Mail Code 9616 – SBAB Room 760, Office of Intergovernmental Affairs, Grants Administration & Community Engagement.

WARNING: Failure to comply with this requirement may result in a disallowance of a chargeable expenditure to the grant, thus resulting in your school's / department discretionary account (-02) being charged for the amount of the disallowance.

MEMORANDUM

IRM-C/2011-2012/M211
February 8, 2012
IRM-C/305 995-1706

TO: Selected Payroll Site Administrators

FROM: Iraida R. Mendez-Cartaya, Assistant Superintendent
Office of Intergovernmental Affairs, Grants Administration, and Community Engagement

SUBJECT: CIRCULAR A-87 PAYROLL CERTIFICATION REPORT - MANDATORY SURVEY

Accompanying this memorandum please find the Circular A-87 Payroll Certification Report for your work location covering the period from September 2, 2011 to October 27, 2011, which identifies all employees paid using federal funds during this period. The data reflected in this report was generated from the actual payroll earnings file.

Circular A-87 certifications are required for all payroll charges to a federal direct, federal through state or federal through local grant program for employees that work on a single federal award or cost objective. Charges for their salaries and wages must be supported by periodic certifications that the employees worked solely on the program identified and directly charged to the program served via payroll attendance records. These certifications must be prepared at least semi-annually, or as approved by the Florida Department of Education (FLDOE), and shall be signed by the supervisor.

The Circular A-87 Payroll Certification Report encompasses full and part-time employees, as well as substitutes, paid from federal grant funds. The headings contained in the report are as follows: employee name, employee number, job code, type (D denotes daily salary and H denotes hourly salary), time paid (the number of days or hours paid, including paid leave taken), program description, and account structure. Lines have been provided for the printed name, title, and signature of the payroll site administrator. Please note that an employee may appear in the report more than once if the employee served more than one federally funded program where their attendance was recorded in the payroll attendance record.

Penalty For Failure To Respond

Please note that failure to comply with these requirements may result in the disallowance of a chargeable expenditure to the grant by the USDOE/FLDOE, thus resulting in your school or department discretionary account (02) being charged for the amount equal to the disallowance.

Accordingly, in order to avert any unwanted audit consequences, you are urged to take the following 4 simple steps:

1. Upon your review of the Circular A-87 Payroll Certification Report, please sign and date the report. *(Please print report in landscape mode for full content and legibility)*

2. Return the signed original by no later than Friday, March 2, 2012 to:

- o Via School Mail – Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Attention: Iraida Mendez-Cartaya, Mail Code – 9616, SBAB Room 760.
- o Via US Mail – Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Attention: Iraida Mendez-Cartaya, 1450 NE 2nd Avenue, Room 760, Miami, FL 33132.

3. Submit a scanned copy via email to:

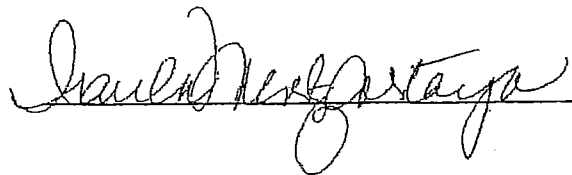
- o CIRCULAR-A-87-CERTIFICATIONS@DADESCHOOLS.NET
- o Fax #: 305-995-1514

4. Retain a signed copy of the original for audit purposes at your work location.

Please note that we are requesting that a scanned copy of the signed report be emailed in preparation for the automation of the Circular A-87 certification process, whereby the periodic generation of the certification report will be automatic at designated intervals and the approval will be electronic through the SAP workflow system – Universal Worklist. The new electronic A-87 certification system has been approved by the FLDOE and full implementation of the system is expected by the beginning of the 2012 calendar year.

If you have any questions regarding the Circular A-87 certification report please do not hesitate in contacting your respective Financial Reporting Unit representative Dr. Philip M. Williams at 305-995-1289, or Ms. Conchita Beltran at 305-995-1501.

Thank you for your cooperation in fulfilling this very important federally mandated responsibility.

 IRM-C

IRM-C;ms

Attachments

cc: Superintendent's Cabinet
Dr. Magaly C. Abrahante
Ms. Deborah Karcher
Ms. Connie Pou
Regional Center Superintendents
Mr. Rudy J. Rodriguez
Ms. Meyme Falcone
Dr. Philip M. Williams
Ms. Concepcion Beltran
File: Circular A-87

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PRODUCT T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL

CERTIFICATION OF PAYROLL SITE ADMINISTRATOR

IN SIGNING BELOW, I CERTIFY THAT THE EMPLOYEES LISTED ABOVE DID WORK 100% OF THEIR TIME DURING THE SURVEY PERIOD ON ACTIVITIES OF THE LISTED GRANT, EXCEPT AS NOTED ON THE BACK OF THIS FORM.

CERTIFIED BY Tanya R. Brown-Major, Principal
NAME TITLE

Tanya R. Brown-Major 10.5.11
SIGNATURE DATE

FOR EACH EMPLOYEE LISTED ABOVE WHOSE SALARY IS CHARGED TO A SINGLE GRANT FOR PAYROLL, BUT WHO IS FUNDED FROM MULTIPLE SOURCES, THE PAYROLL SITE ADMINISTRATOR MUST ATTACH A COMPLETED PERSONNEL ACTIVITY REPORT TO THIS DOCUMENT.

RETURN COPY OF COMPLETED FORM(S) VIA EMAIL OR FAX TO CIRCULAR_A-87_CERTIFICATIONS@dadeschools.net OR FAX (305)995-1514 RESPECTIVELY. AND, DUE TO SINGLE AUDIT REQUIREMENTS MONITORED BY THE AUDITOR GENERAL, THE ORIGINAL MUST BE MAINTAINED AT THE OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT. ACCORDINGLY PLEASE MAIL THE ORIGINAL IMMEDIATELY TO: MAIL CODE 9616 - SBAB ROOM 760, OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT, ATTN: IRAIDA R. MENDEZ-CARTAYA. A COPY MUST BE MAINTAINED AT THE SCHOOL/DEPT FOR FIVE YEARS.

WARNING: FAILURE TO COMPLY WITH THIS REQUIREMENT IN A TIMELY MANNER MAY RESULT IN A DISALLOWANCE OF A CHARGEABLE EXPENDITURE TO THE GRANT BY THE USDOE/FLDOE, THUS RESULTING IN YOUR SCHOOL/DEPARTMENT DISCRETIONARY ACCOUNT (-02) BEING CHARGED FOR THE AMOUNT OF THE DISALLOWANCE.

Portillo, Maria L.

From: Circular A-87 Certifications
Sent: Wednesday, October 05, 2011 2:27 PM
To: Portillo, Maria L.
Subject: RE: Circular A-87 04.15.11 thru 09.01.11

Thank you for your submission of the Circular A-87 Certification. Due to Single Audit requirements and monitored by the Auditor General, an original of the Circular A-87 Certification must be maintained at the Office of Intergovernmental Affairs, Grants Administration & Community Engagement. Accordingly, **please mail the original immediately** to: Mail Code 9616 – SBAB Room 760, Office of Intergovernmental Affairs, Grants Administration & Community Engagement.

WARNING: Failure to comply with this requirement may result in a disallowance of a chargeable expenditure to the grant, thus resulting in your school's / department discretionary account (-02) being charged for the amount of the disallowance.

MEMORANDUM

IRM-C/2011-2012/M135
September 30, 2011
IRM-C/305 995-1706

TO: Selected Payroll Site Administrators

FROM: Iraida R. Mendez-Cartaya, Assistant Superintendent
Office of Intergovernmental Affairs, Grants Administration, and Community Engagement

SUBJECT: CIRCULAR A-87 PAYROLL CERTIFICATION REPORT - MANDATORY SURVEY

Accompanying this memorandum please find the Circular A-87 Payroll Certification Report for your work location **covering the period from April 15, 2011 to September 1, 2011**, which identifies all employees paid using federal funds during this period. The data reflected in this report was generated from the actual payroll earnings file.

Circular A-87 certifications are required for all payroll charges to a federal direct, federal through state or federal through local grant program for employees that work on a single federal award or cost objective. Charges for their salaries and wages must be supported by periodic certifications that the employees worked solely on the program identified and directly charged to the program served via payroll attendance records. These certifications must be prepared at least semi-annually, or as approved by the Florida Department of Education (FLDOE), and shall be signed by the supervisor.

The Circular A-87 Payroll Certification Report encompasses full and part-time employees, as well as substitutes, paid from federal grant funds. The headings contained in the report are as follows: employee name, employee number, job code, type (D denotes daily salary and H denotes hourly salary), time paid (the number of days or hours paid, including paid leave taken), program description, and account structure. Lines have been provided for the printed name, title, and signature of the payroll site administrator. Please note that an employee may appear in the report more than once if the employee served more than one federally funded program where their attendance was recorded in the payroll attendance record or the report straddles two fiscal years, as is the case for this particular report.

Penalty For Failure To Respond

Please note that failure to comply with these requirements may result in the disallowance of a chargeable expenditure to the grant by the USDOE/FLDOE, thus resulting in your school or department discretionary account (02) being charged for the amount equal to the disallowance.

Accordingly, in order to avert any unwanted audit consequences, you are urged to take the following 4 simple steps:

- 1. Upon your review of the Circular A-87 Payroll Certification Report, please sign and date the report. (Please print report in landscape mode for full content and legibility)**

2. Return the signed original by no later than Friday, November 4, 2011 to:

- o Via School Mail – Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Attention: Iraida Mendez-Cartaya, Mail Code – 9616, SBAB Room 760.
- o Via US Mail – Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Attention: Iraida Mendez-Cartaya, 1450 NE 2nd Avenue, Room 760, Miami, FL 33132.

3. Submit a scanned copy via email to:

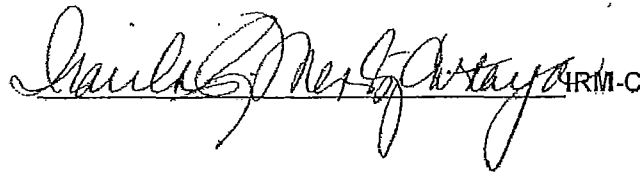
- o CIRCULAR-A-87-CERTIFICATIONS@DADESCHOOLS.NET

4. Retain a signed copy of the original for audit purposes at your work location.

Please note that we are requesting that a scanned copy of the signed report be emailed in preparation for the automation of the Circular A-87 certification process, whereby the periodic generation of the certification report will be automatic at designated intervals and the approval will be electronic through the SAP workflow system – Universal Worklist. The new electronic A-87 certification system has been approved by the FLDOE and full implementation of the system is expected by the beginning of the 2012 calendar year.

If you have any questions regarding the Circular A-87 certification report please do not hesitate in contacting your respective Financial Reporting Unit representative Dr. Philip M. Williams at 305-995-1289, or Ms. Conchita Beltran at 305-995-1501.

Thank you for your cooperation in fulfilling this very important federally mandated responsibility.



Irida Mendez-Cartaya IRM-C

IRM-C:ms

Attachments

cc: Superintendent's Cabinet
Dr. Magaly C. Abrahante
Ms. Deborah Karcher
Ms. Connie Pou
Regional Center Superintendents
Mr. Rudy J. Rodriguez
Ms. Meyme Falcone
Dr. Philip M. Williams
Ms. Concepcion Beltran
File: Circular A-87

09/27/11
14.47.54

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PAGE 1
PRODUCT NO. T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 04/15/11-09/01/11

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
BLANC, JONHNLEE	198512	3110	H	D	41.00	TITLE I ARRA PART A 2009-2010	2581 3180 5105 5144
EVERSON, TONDRA R	188779	8364	A	D	40.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5145
TOWNSEND, JANICE Y	098902	3001	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
ESPINOZA, JENNIFER L	276665	3000	I	D	4.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
BROWN-SEETAL, MARKIA L	289569	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
COCHRAN, LARRESSA N	292198	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
CRAWFORD, BETTY J	153278	4221	A	D	41.00	EDUCATION STABILIZATION FUND K	2581 3191 5212 5145
BERNSTEIN, JOYCE	217256	4277	A	D	41.00	EDUCATION STABILIZATION FUND K	2581 3191 5212 5145
RODRIGUEZ, JANI	258936	1395	H	D	40.00	EDUCATION STABILIZATION FUND K	2581 3191 6120 5116
CAPOTE, GERARDO	210950	1301	H	D	40.00	EDUCATION STABILIZATION FUND K	2581 3191 6200 5128
MICHELSON, HELAINE M	191366	1535	H	D	11.00	TITLE I SCHOOLWIDE PART A 2011	2581 3455 5100 5144
DIEHL, KEVIN D	215606	1553	H	D	11.00	TITLE I SCHOOLWIDE PART A 2011	2581 3455 5100 5144
FORD, MAX W	218249	5320	A	D	46.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5141
MICHELSON, HELAINE M	191366	1535	H	D	41.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5144
DIEHL, KEVIN D	215606	1530	H	D	41.00	TITLE I READING COACH 2010-201	2581 3639 5100 5144
SALAS-WENZE, ISABEL	289412	3110	H	D	41.00	TITLE I S. DEV -HIGHLY QUALIFI	2581 3646 5105 5144

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PRODUCT T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL

CERTIFICATION OF PAYROLL SITE ADMINISTRATOR

IN SIGNING BELOW, I CERTIFY THAT THE EMPLOYEES LISTED ABOVE DID WORK 100% OF THEIR TIME DURING THE SURVEY PERIOD ON ACTIVITIES OF THE LISTED GRANT, EXCEPT AS NOTED ON THE BACK OF THIS FORM.

CERTIFIED BY Dr. Tanya R. Brown-Major, Principal
NAME TITLE


SIGNATURE

5-16-11
DATE

FOR EACH EMPLOYEE LISTED ABOVE WHOSE SALARY IS CHARGED TO A SINGLE GRANT FOR PAYROLL, BUT WHO IS FUNDED FROM MULTIPLE SOURCES, THE PAYROLL SITE ADMINISTRATOR MUST ATTACH A COMPLETED PERSONNEL ACTIVITY REPORT TO THIS DOCUMENT.

RETURN COPY OF COMPLETED FORM(S) VIA EMAIL OR FAX TO CIRCULAR_A-87_CERTIFICATIONS@dadeschools.net OR FAX (305)995-1514 RESPECTIVELY. AND, DUE TO SINGLE AUDIT REQUIREMENTS MONITORED BY THE AUDITOR GENERAL, THE ORIGINAL MUST BE MAINTAINED AT THE OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT. ACCORDINGLY PLEASE MAIL THE ORIGINAL IMMEDIATELY TO: MAIL CODE 9616 - SBAB ROOM 760, OFFICE OF INTERGOVERNMENTAL AFFAIRS, GRANTS ADMINISTRATION & COMMUNITY ENGAGEMENT, ATTN: IRAIDA R. MENDEZ-CARTAYA. A COPY MUST BE MAINTAINED AT THE SCHOOL/DEPT FOR FIVE YEARS.

WARNING: FAILURE TO COMPLY WITH THIS REQUIREMENT IN A TIMELY MANNER MAY RESULT IN A DISALLOWANCE OF A CHARGEABLE EXPENDITURE TO THE GRANT BY THE USDOE/FLDOE, THUS RESULTING IN YOUR SCHOOL/DEPARTMENT DISCRETIONARY ACCOUNT (-02) BEING CHARGED FOR THE AMOUNT OF THE DISALLOWANCE.

05/03/11
15.12.48

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PAGE 1
PRODUCT NO. T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 11/26/10-04/14/11

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
LA FORGIA, LORI J	151387	1565	H	D	80.00	TITLE I ARRA PART A 2009-2010	2581 3180 5105 5144
BLANC, JONHNLEE	198512	3110	H	D	20.00	TITLE I ARRA PART A 2009-2010	2581 3180 5105 5144
EVERSON, TONDRA R	188779	8364	A	D	97.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5145
REGULUS, VIRGINIA	070961	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
BODIE, WILLIAM P	137290	3000	I	D	2.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
SEBASTIAN, CLARICE E	245845	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
ESPINOZA, JENNIFER L	276665	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
BROWN-SEETAL, MARKIA L	289569	3000	I	D	1.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
COCHRAN, LARRESSA N	292198	3000	I	D	5.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
HOSSAIN, MAHBUBA S	298999	3001	I	D	2.00	EDUCATION STABILIZATION FUND K	2581 3191 5210 5149
CRAWFORD, BETTY J	153278	4221	A	D	100.00	EDUCATION STABILIZATION FUND K	2581 3191 5212 5145
BERNSTEIN, JOYCE	217256	4277	A	D	100.00	EDUCATION STABILIZATION FUND K	2581 3191 5212 5145
RODRIGUEZ, JANI	258936	1395	H	D	100.00	EDUCATION STABILIZATION FUND K	2581 3191 6120 5116
CAPOTE, GERARDO	210950	1301	H	D	100.00	EDUCATION STABILIZATION FUND K	2581 3191 6200 5128
GRAHAM, NANCY F	155252	1802	B	H	26.00	TITLE III SUP INT SUPP 2010-20	2581 3373 5100 5150
DIEHL, KEVIN D	215606	1802	B	H	18.00	TITLE III SUP INT SUPP 2010-20	2581 3373 5100 5150
PENA, ALTAGRACIA T	248194	1802	B	H	6.00	TITLE III SUP INT SUPP 2010-20	2581 3373 5100 5150
LIMOND, BARBARA	093688	1000	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
MURRAY, HOPE M	102773	1020	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
ROBINSON, ESTHER	139812	1000	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
DAVIS, SUZANNE V	147752	1030	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
LA FORGIA, LORI J	151387	1040	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
WAX, ALLITA G	153121	1020	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
JAY, LAURA S	153502	1010	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144

05/03/11
15.12.48

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PAGE 2
PRODUCT NO. T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 11/26/10-04/14/11

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
AGRAWAL, ARDNA	166326	1040	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
KALLAN, DAVID R	172057	1050	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
FERRIS, PHILOMENA R	176561	1020	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
FERRO PHILP, NADEZKA	209041	1020	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
ALVAREZ, ROSALINA	211524	1030	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
MCDONALD, ANGELA N	220396	1050	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
VALIDO, JENNY	223762	1050	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
MALONEY, MARIE G	225939	1000	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
ANTOINE, GHYSLANDE	235451	1050	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
ZERQUERA, PAULA R	242763	1040	H	D	9.00	JOB BILLS POS	2581 3633 5101 5144
RAYE, KEVIN A	244387	1050	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
SCHNITZER, LISA R	246531	1010	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
PENA, ALTAGRACIA T	248194	1010	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
LEDGISTER-JOSEPH, SHAWANA L	271193	1000	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
PHILP, ANNA V	287977	3100	H	D	100.00	JOB BILLS POS	2581 3633 5101 5144
WEISZ, ZACHARY R	301642	3110	H	D	10.00	JOB BILLS POS	2581 3633 5101 5144
TRIANA, ALEXANDRA	304366	3110	H	D	100.00	JOB BILLS POS	2581 3633 5101 5144
BODIE, WILLIAM P	137290	3000	I	D	3.50	JOB BILLS POS	2581 3633 5101 5149
RODRIGUEZ, AMY	231614	3000	I	D	1.00	JOB BILLS POS	2581 3633 5101 5149
SEBASTIAN, CLARICE E	245845	3000	I	D	7.00	JOB BILLS POS	2581 3633 5101 5149
DESTINOBLER, JACQUES W	254379	3000	I	D	3.50	JOB BILLS POS	2581 3633 5101 5149
ESPINOZA, JENNIFER L	276665	3000	I	D	1.00	JOB BILLS POS	2581 3633 5101 5149
COCHRAN, LARRESSA N	292198	3000	I	D	6.50	JOB BILLS POS	2581 3633 5101 5149
JONES, TAREE J	297709	3001	I	D	1.00	JOB BILLS POS	2581 3633 5101 5149

05/03/11
15.12.48

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PAGE 3
PRODUCT NO. T01804001

CHG. LOC. NO.: 2581 CHG. LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 11/26/10-04/14/11

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
HOSSAIN, MAHBUBA S	298999	3001	I	D	1.00	JOB BILLS POS	2581 3633 5101 5149
BAIN, JUDY L	142598	1030	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
WILLIAMS, BEVERLYLAVON D	143887	1030	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
DEBOSE, DONELLA E	151085	1040	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
HOOVER, THOMAS G	179515	1010	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
WILLIAMS, NORA L	197649	1030	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
ROSADO, MARISOL	224579	1040	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
COSTA, PATRICIA	231882	1050	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
MORLEY, THEOPHILUS E	247495	1010	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
ORE, GUILIANA P	265803	1030	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
BRIGGS-RAULSTON, CHARLENE M	270024	1040	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
SOMBILLAN, ALEXANDRA S	304935	3100	H	D	10.00	JOB BILLS POS	2581 3633 5102 5144
FORD, MAX W	218249	5320	A	D	100.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5141
MICHELSON, HELAINE M	191366	1535	H	D	100.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5144
COSSAIRT, GINA M	180263	4760	A	D	39.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5145
YOUNG, DEBRA L	167960	4260	B	H	323.00	TITLE I SCHOOLWIDE 2010-2011	2581 3638 5100 5150
DIEHL, KEVIN D	215606	1530	H	D	100.00	TITLE I READING COACH 2010-2011	2581 3639 5100 5144
COOPER, ELOIS	119546	1565	H	D	44.00	TITLE I S. DEV -HIGHLY QUALIFI	2581 3646 5105 5144
SALAS-WENZE, ISABEL	289412	3110	H	D	56.00	TITLE I S. DEV -HIGHLY QUALIFI	2581 3646 5105 5144

PLEASE PRINT OR TYPE

ATTACHMENT A

Circular A-87 Payroll Certification 20010-2011
PERSONNEL ACTIVITY REPORT
School Board of Miami-Dade County, Florida

Reporting Period: _____ Location Name & Number: _____

Employee #: _____ Employee Name: _____

EFFORT: Employee time and effort is allocated in the budget as follows:

Grant Name/Program Name %Time	Program #	Legend
(a) _____	_____	H = Holiday R = Recess
(b) _____	_____	S/P = Sick/Personal N/A = Not Applicable
(c) _____	_____	V = Vacation

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

Average Monthly Allocation: (a) _____ (b) _____ (c) _____

I hereby certify that the information contained in this Personnel Activity Report accurately reflects actual time and effort distribution for the month reported.

Employee's Signature & Date _____

Payroll Site Administrator's Signature & Date _____

PLEASE SIGN THIS REPORT IN BLUE INK ONLY

MEMORANDUM

IRM-C/2010-2011/M689

May 6, 2011

IRM-C/305 995-1706

TO: Selected Payroll Site Administrators

FROM: Iraida R. Mendez-Cartaya, Assistant Superintendent
Office of Intergovernmental Affairs, Grants Administration, and Community Engagement

SUBJECT: CIRCULAR A-87 PAYROLL CERTIFICATION REPORT - MANDATORY SURVEY

Enclosed is the Circular A-87 Payroll Certification Report for your work location for the last five months of the 2010-2011 fiscal year. Data reflected in this report was generated using the payroll earnings file from November 26, 2010 through April 14, 2011.

Circular A-87 certifications are required for all payroll charges to a federal direct, federal through state or federal through local grant program.

OMB Circular A-87 requires:

1. Where employees are expected to work solely on a single federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least semi-annually and will be signed by the employee or supervisory official having first-hand knowledge of the work performed by the employee.
2. Where employees work on multiple activities or cost objectives, a distribution of their salaries or wages will be supported by personnel activity reports. Personnel Activity Reports must reflect an after-the-fact distribution of the actual activity of each employee. They must account for the total activity for which each employee is compensated and they must be signed by the employee. See Attachment A for the Personnel Activity Report that needs to be signed by the employee.

The Circular A-87 Payroll Certification Report lists all full and part-time employees paid through grant funds by Employee Name, Employee Number, Job Code, Type (D indicates DAILY Salary, H indicates HOURLY Salary), Time Paid (The Number of Days or Hours Paid), Program Description, and Account Structure. The signature of the payroll site administrator is required to validate the Circular A-87 Payroll Certification Report. Lines have been provided for the printed name, title, and signature of the payroll site administrator.

Validation Requirement:

100% Rule

As specified on the Report, the payroll site administrator must sign the report to affirm and certify that the employee worked 100% of his/her time during the reporting period on activities of the grant from which he/she was paid. Federal, federal through state, or federal through local grants pay the salary of full-time employees, including sick, personal, and vacation days.

Exception to the 100% Rule

The Exception to the 100% Rule includes employees whose salaries are charged to a federal, federal through-state, or federal through local grant but who cannot be certified on the Circular A-87 Payroll Certification Report as working 100% on activities of the grant. For example, the salary of an employee may be charged to a grant but the employee was assigned to other duties not related to the grant activities on a non-emergency basis. Employees who fall into this category are required to complete the enclosed Circular A-87 Personnel Activity Report (Attachment A) for the reporting period of November 26, 2010, through April 14, 2011 and identify the percentage allocation pertaining to each assignment. Please call Dr. Philip M. Williams, ERP Analyst (Grants), at 305-995-1289, or Ms. Concepcion Beltran, Coordinator, at 305-995-1501, Intergovernmental Affairs and Grants Administration, to determine if a Circular A-87 Personnel Activity Report is needed.

The signed original Circular A-87 Payroll Certification Report, and if required, the Personnel Activity Report for this reporting period, must be returned by no later than Monday, May 23, 2011 to:

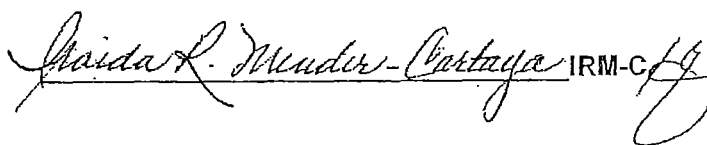
Office of Intergovernmental Affairs, Grants Administration, and Community Engagement,
Attention: Iraida R. Mendez-Cortaya, Mail Code: 9616, SBAB Room: 760.

A copy of the signed original(s) must be maintained with your worksite payroll records.

We are also requesting that a scanned copy be emailed as well to the following email address: CIRCULAR A-87 CERTIFICATIONS@dadeschools.net, as we are testing an electronic approval and transmission system that is being proposed to the FLDOE for future implementation.

Please note that failure to comply with this requirement may result in a disallowance of a chargeable expenditure to the grant by the USDOE/FLDOE, thus resulting in your school/department discretionary account (-02) being charged for the amount of the disallowance.

Thank you for your cooperation in fulfilling this responsibility.

 IRM-C

IRM-C:ms

Attachments

cc: Superintendent's Cabinet
Dr. Magaly C. Abrahante
Ms. Deborah Karcher
Ms. Connie Pou
Regional Center Superintendents
Mr. Rudy J. Rodriguez
Ms. Meyme Falcone
Dr. Philip M. Williams
Ms. Concepcion Beltran
File: Circular A-87

12/10/10
10.33.04

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PRODUCT NO. T01804001

WORK LOC. NO.: 2581 WORK LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 06/25/10-11/25/10

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT	STRUCTURE
FORD, MAX W	218249	5320	C	D	4.00	TITLE I SCHOOLWIDE 2009-2010	3126	5100 5141
NODAL-SOTOLONGO, MARIA E	118076	1565	H	D	15.00	TITLE I ARRA PART A 2009-2010	3180	5105 5144
LA FORGIA, LORI J	151387	1565	H	D	20.00	TITLE I ARRA PART A 2009-2010	3180	5105 5144
EVERSON, TONDRA R	188779	8364	A	D	71.00	EDUCATION STABILIZATION FUND	K3191	5210 5145
CRAWFORD, BETTY J	153278	4221	A	D	71.00	EDUCATION STABILIZATION FUND	K3191	5212 5145
BERNSTEIN, JOYCE	217256	4277	A	D	71.00	EDUCATION STABILIZATION FUND	K3191	5212 5145
RODRIGUEZ, JANI	258936	1395	H	D	40.00	EDUCATION STABILIZATION FUND	K3191	6120 5116
CAPOTE, GERARDO	210950	1301	H	D	71.00	EDUCATION STABILIZATION FUND	K3191	6200 5128
RODRIGUEZ, JANI	258936	1395	H	D	31.00	EDUCATION STABILIZATION FUND	K3192	6120 5116
LOWE, SHERYL D	105731	1000	H	D	20.00	JOB BILLS POS	3633	5101 5144
PHILP, ANNA V	287977	3100	H	D	50.00	JOB BILLS POS	3633	5101 5144
TRIANA, ALEXANDRA	304366	3110	H	D	35.00	JOB BILLS POS	3633	5101 5144
FORD, MAX W	218249	5320	A	D	76.00	TITLE I SCHOOLWIDE 2010-2011	3638	5100 5141
MICHELSON, HELAINE M	191366	1535	H	D	71.00	TITLE I SCHOOLWIDE 2010-2011	3638	5100 5144
COSSAIRT, GINA M	180263	4760	A	D	71.00	TITLE I SCHOOLWIDE 2010-2011	3638	5100 5145
YOUNG, DEBRA L	167960	4260	B	H	253.50	TITLE I SCHOOLWIDE 2010-2011	3638	5100 5150
DIEHL, KEVIN D	215606	1530	H	D	71.00	TITLE I READING COACH 2010-2013	639	5100 5144
COOPER, ELOIS	119546	1565	H	D	44.00	TITLE I S. DEV -HIGHLY QUALIFI	3646	5105 5144

CERTIFICATION OF PAYROLL SITE ADMINISTRATOR
IN SIGNING BELOW, I CERTIFY THAT THE EMPLOYEES LISTED ABOVE DID WORK 100% OF THEIR TIME DURING THE SURVEY PERIOD ON ACTIVITIES OF THE LISTED GRANT, EXCEPT AS NOTED ON THE BACK OF THIS FORM.

CERTIFIED BY Dr. Tanya R. Brown-Major, Principal

NAME

TITLE

SIGNATURE

DATE

FOR EACH EMPLOYEE LISTED ABOVE WHOSE SALARY IS CHARGED TO A SINGLE GRANT FOR PAYROLL, BUT WHO IS FUNDED FROM MULTIPLE SOURCES, THE PAYROLL SITE ADMINISTRATOR MUST ATTACH A COMPLETED PERSONNEL ACTIVITY REPORT TO THIS DOCUMENT.

SUBMIT COMPLETED FORMS TO:

MAIL CODE 9616 - SBAB ROOM 760

OFFICE OF INTERGOVT AFFAIRS, GRANTS, MARKETING AND COMMUNITY ENGA
ATTENTION: MS. IRAIDA MENDEZ-CARTAYA

PS02-Y620 CURR: 110 NEXT: _____
ASSIGNMENT INFORMATION

NAME: NODAL-SOTOLONGO, MARIA E
MADIE IVES ELEMENTARY SCHOOL

LAST MAINT 10/19/10

LOC	PAY	BA	FUND	OBJ.	FUNC	PROG	POS.CNT.	JOB ASSG	PAY RATE	TP
2581	H	1AZ	9	5144	5105	3180	0000	1565-63012		D

CURRIC SUPP SPEC

FISCAL DATE	BASE SAL.	ANNUAL SAL.	SCHD GR	STEP	CONTRACT	TYPE	STATUS
12/25/09			CO		20		CC

SUP1	SUP-AMT	SUP2	SUP-AMT	SUP3	SUP-AMT	SUP4	SUP-AMT	SUP5	SUP-AMT
		POOH	340.00						

SUP6	SUP-AMT	SUP7	SUP-AMT	SUP8	SUP-AMT	SUP9	SUP-AMT	SUP10	SUP-AMT

BOARD DATE	LEAVE	BEG	LEAVE	RET	PROB	END	CURR POS	TERM DATE	START DT	LAST PMT
10/18/10							09/27/10	10/18/10	09/27/10	11/05/10

PRIME	PRV	TRADE	OCC.CD	OPTION	BARG	DAYS	EMPL	W/S	YRS:	USP	NPS	FLA	SAL	ADM
1881-H			43		1	212						29	29	

/ ENTER = MENU / CLEAR = EXIT / PF1 = DIRECTORY /

Program	Job	Position	Fund	Function	Grant Description	Object/Cmnt ltn	Employee	Name	EE Subgroup	Gender	Ethnic Origin	Total Positions	Obsolete Positions	
60100000	52001030	3RD GRADE	53015485	3RD GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	265803	ORE, GIULIANA	FT Salary	Female	White/Not Hispanic origin	1
			53019111	3RD GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	143867	WILLIAMS, BEVERLYLAVON	FT Salary	Female	Black/Not Hispanic origin	1
			53020085	3RD GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	197649	WILLIAMS, NORA	FT Salary	Female	Black/Not Hispanic origin	1
			53027200	3RD GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	211524	ALVAREZ, ROSALINA	FT Salary	Female	Hispanic	1
			53034110	3RD GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	147752	DAVIS, SUZANNE	FT Salary	Female	White/Not Hispanic origin	1
			53035192	3RD GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	142598	BAIN, JUDY	FT Salary	Female	Black/Not Hispanic origin	1
			Result											
	52001040	4TH GRADE	53000437	4TH GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	270024	BRIGGS RAULSTON, CHARLENE	FT Salary	Female	White/Not Hispanic origin	1
			53008657	4TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	242763	ZERQUERA, PAULA	FT Salary	Female	Hispanic	1
			53027346	4TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	166326	AGRAWAL, ARUNA	FT Salary	Female	Asian or Pacific Islander	1
			53027744	4TH GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	224579	ROSADO, MARISOL	FT Salary	Female	Hispanic	1
			53027745	4TH GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	151085	DEBOSE, DONELLA	FT Salary	Female	Black/Not Hispanic origin	1
			53036295	4TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	198512	BLANC, JONHNLKEE	InterimTchUnencumbrd	Male	10/Not assigned	1
			Result											
	52001050	5TH GRADE	53002712	5TH GRADE	100000	510200	NOT_RELEVANT_GRANT	5144000	231882	COSTA, PATRICIA	FT Salary	Female	Hispanic	1
			53004501	5TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	235451	ANTOINE, GHYSLANDE	FT Salary	Female	Black/Not Hispanic origin	1
			53009618	5TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	244387	RAYE, KEVIN	FT Salary	Male	American Indian/Alaskan	1
			53021618	5TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	172057	KALLAN, DAVID	FT Salary	Male	White/Not Hispanic origin	1
			53022908	5TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	223762	VALIDO, JENNY	FT Salary	Female	Hispanic	1
			53031208	5TH GRADE	100000	510100	NOT_RELEVANT_GRANT	5144000	220396	MCDONALD, ANGELA	FT Salary	Female	Black/Not Hispanic origin	1
			Result											
60120000	52001070	ART	53017357	ART	100000	510200	NOT_RELEVANT_GRANT	5144000	148720	TARA, IRENE	FT Salary	Female	White/Not Hispanic origin	1
			Result											
	52001071	MUSIC	53018058	MUSIC	100000	510200	NOT_RELEVANT_GRANT	5144000	129725	JERUS, JAN	FT Salary	Female	White/Not Hispanic origin	1
			Result											
	52001528	PHYS EDUC K-3	53009908	PHYS EDUC K-	100000	510200	NOT_RELEVANT_GRANT	5144000	245229	FORD, ZOLTON	FT Salary	Male	Black/Not Hispanic origin	1
			53012158	PHYS EDUC K-	100000	510200	NOT_RELEVANT_GRANT	5144000	252184	COSTA, ERICK	FT Salary	Male	Hispanic	1
Result													2	
68000000	52001006	ENGLISH SECOND LANGUAGE	53017860	ENGLISH SECO	100000	513100	NOT_RELEVANT_GRANT	5144000	105731	LOWE, SHERYL	FT Salary	Female	Black/Not Hispanic origin	1
			Result											
68200000	52001015	WORLD LANGUAGES-SPANISH	53024210	WORLD LANGUA	100000	510100	NOT_RELEVANT_GRANT	5144000	206934	VEGA, BEATRIZ	FT Salary	Female	Hispanic	1
			53241399	WORLD LANGUA	100000	510100	NOT_RELEVANT_GRANT	5144000	229458	BERTOLI, NEYDA	FT Salary	Female	Hispanic	1
			Result											
68300000	52001007	BILINGUAL CURRICULUM CON	53222735	BILINGUAL CU	100000	513100	NOT_RELEVANT_GRANT	5144000	155252	GRAHAM, NANCY	FT Salary	Female	Black/Not Hispanic origin	1
Result													1	
67600000	52000915	ESE-EMOTIONALLY HAND	53201605	ESE-EMOTONA	100000	521000	NOT_RELEVANT_GRANT	5144000	169651	DAVIS, VALERIE	FT Salary	Female	Black/Not Hispanic origin	1
			Result											
67810000	52000913	ESE-VARYING EXCEPTIONAL	53005498	ESE-VARYING	100000	521200	NOT_RELEVANT_GRANT	5144000	237427	DARWISH, CARLA	FT Salary	Female	Black/Not Hispanic origin	1
			53034538	ESE-VARYING	100000	521200	NOT_RELEVANT_GRANT	5144000	102358	ALPART, NANCY	FT Salary	Female	White/Not Hispanic origin	1
			Result											
	52000965	ESE-PRESCHOOL	53013523	ESE-PRESCHOO	100000	521200	NOT_RELEVANT_GRANT	5144000	297407	STEPHENS, UNDA	InterimTchEncumbered	Female	10/Not assigned	1
			53017083	ESE-PRESCHOO	100000	521200	NOT_RELEVANT_GRANT	5144000	136923	LUX, LINDA	FT Salary	Female	White/Not Hispanic origin	1
53236293	LOA_ESE-PRES	100000	521200	NOT_RELEVANT_GRANT	5144000	257987	PERALTA, DAWN	FT Salary	Female	White/Not Hispanic origin	1			
Result													3	
67900000	52000900	GIFTED-EXCEPTIONAL STUDEN	53015853	GIFTED-EXCEP	100000	521300	NOT_RELEVANT_GRANT	5144000	267441	ALBA NUNEZ, MONICA	FT Salary	Female	Hispanic	1
Result													1	
70500000	52000310	ELEM ASSISTANT PRINCIPAL	53021129	ELEM ASSISTA	100000	730000	NOT_RELEVANT_GRANT	5105000	193882	GOOD, PAULA	FT Salary	Female	White/Not Hispanic origin	1

Program	Job	Position	Fund	Function	Grant Description	Object/Comment	Employee	Name	EE Subgroup	Gender	Ethnic Origin	Total Positions	Obsolete Positions	
70500000	52000310	ELEM ASSISTANT PRINCIPAL	Result											1
		52000311	ELEMENTARY PRINCIPAL	53027172	ELEMENTARY P	100000	730000	NOT_RELEVANT_GRANT	5133000	145884	BROWN MAJOR, TANYA	FT Salary	Female	Black/Not Hispanic origin
	Result													1
	52004556	SECRETARY/TREAS ELEM 12M	53001333	SECRETARY/TR	100000	730000	NOT_RELEVANT_GRANT	5137000	229360	PORTILLO, MARIA	FT Salary	Female	Hispanic	1
		Result												
	52005095	DATA INPUT SPECIAL II 12M	53036902	DATA INPUT S	100000	730000	NOT_RELEVANT_GRANT	5137000	193378	GOODFRIEND, JANE	FT Salary	Female	White/Not Hispanic origin	1
Result													1	
71310000	52004275	ELEM SCHOOL ASSISTANT 12M	53031182	ELEM SCHOOL	100000	611000	NOT_RELEVANT_GRANT	5137000	206090	QUEELEY, DESLYN	FT Salary	Female	Black/Not Hispanic origin	1
Result													1	
73000000	52005605	CUSTODIAN-HOURLY (STEP 4)	53104057	CUSTODIAN-HO	100000	790000	NOT_RELEVANT_GRANT	5150000	285938	QUIROZ, GUILLERMO	PT Hourly	Male	Hispanic	1
		Result												
	52005607	LEAD CUSTODIAN	53018523	LEAD CUSTODI	100000	790000	NOT_RELEVANT_GRANT	5117000	219606	VERNON, WINSTON	FT Salary	Male	Black/Not Hispanic origin	1
		Result												
	52005608	HEAD CUSTODIAN	53033996	HEAD CUSTODI	100000	790000	NOT_RELEVANT_GRANT	5117000	160361	ADHEMAR, JACQUELIN	FT Salary	Male	Black/Not Hispanic origin	1
		Result												
	52005615	CUSTODIAN 12 MONTH	53024477	CUSTODIAN 12	100000	790000	NOT_RELEVANT_GRANT	5117000	219737	COBBS, LASHAWN	FT Salary	Female	Black/Not Hispanic origin	1
			53027014	CUSTODIAN 12	100000	790000	NOT_RELEVANT_GRANT	5117000	194483	GONZALEZ, JORGE	FT Salary	Male	Hispanic	1
			53031506	CUSTODIAN 12	100000	790000	NOT_RELEVANT_GRANT	5117000	186832	BACHMANN, GENARO	FT Salary	Male	Hispanic	1
			Result											
96300000	52008010	SCHOOL SECURITY MONITOR	53003970	SCHOOL SECUR	100000	790000	NOT_RELEVANT_GRANT	5145000	234433	GALVEZ, LOURDES	FT Salary	Female	Hispanic	1
			53032276	SCHOOL SECUR	100000	790000	NOT_RELEVANT_GRANT	5145000	206173	ELYSEE, BERNADETTE	FT Salary	Female	Black/Not Hispanic origin	1
			53101954	SCHOOL SECUR	100000	790000	NOT_RELEVANT_GRANT	5150000	277685	JEAN, GUERSIE	PT Hourly	Female	Black/Not Hispanic origin	1
			53109973	SCHOOL SECUR	100000	790000	NOT_RELEVANT_GRANT	5150000	265039	BECKFORD, KAREN	PT Hourly	Female	Black/Not Hispanic origin	1
			Result											
98660000	52000310	ELEM ASSISTANT PRINCIPAL	53229709	ELEM ASSISTA	100000	510000	NOT_RELEVANT_GRANT	5150000	#	#	Not assigned	unknown	Not assigned	1
			Result											
	52001802	HOURLY TEACHER 10M	53229701	HOURLY TEACH	100000	510000	NOT_RELEVANT_GRANT	5150000	#	#	Not assigned	unknown	Not assigned	1
			53229760	HOURLY TEACH	100000	510000	NOT_RELEVANT_GRANT	5150000	#	#	Not assigned	unknown	Not assigned	1
			Result											

MEMORANDUM

IRM-C/2010-2011/M279
December 14, 2010
IRM-C/305 995-1706

TO: Selected Payroll Site Administrators

FROM: Iraida R. Mendez-Cartaya, Assistant Superintendent
Office of Intergovernmental Affairs, Grants Administration, and Community Engagement

SUBJECT: CIRCULAR A-87 PAYROLL CERTIFICATION REPORT - MANDATORY SURVEY

Enclosed is the Circular A-87 Payroll Certification Report for your work location for the first five months of the 2010-2011 Fiscal year. Data reflected in this report were generated using the payroll earnings file from June 25, 2010, through November 25, 2010.

Circular A-87 certifications are required for all payroll charges to a Federal Direct, Federal through State or Federal through Local grant program.

OMB Circular A-87 requires:

1. Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least semi-annually and will be signed by the employee or supervisory official having first-hand knowledge of the work performed by the employee.
2. Where employees work on multiple activities or cost objectives, a distribution of their salaries or wages will be supported by personnel activity reports. Personnel Activity Reports must reflect an after-the-fact distribution of the actual activity of each employee. They must account for the total activity for which each employee is compensated and they must be signed by the employee. See Attachment A for the Personnel Activity Report that needs to be signed by the employee.

The Circular A-87 Payroll Certification Report lists all full and part-time employees paid through grant funds by Employee Name, Employee Number, Job Code, Type (D indicates DAILY Salary, H indicates HOURLY Salary), Time Paid (The Number of Days or Hours Paid), Program Description, and Account Structure. The signature of the payroll site administrator is required to validate the Circular A-87 Payroll Certification Report. Lines have been provided for the printed name, title, and signature of the payroll site administrator.

Validation Requirement

100% Rule

As specified on the Report, the payroll site administrator must sign the report to affirm and certify that the employee worked 100% of his/her time during the reporting period on activities of the grant from which he/she was paid. Federal, federal-through-state, or federal through local grants pay the salary of full-time employees, including sick, personal, and vacation days.

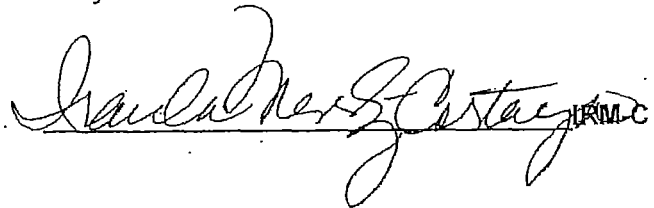
Exception to the 100% Rule

The Exception to the 100% Rule includes employees whose salaries are charged to a federal, federal through-state, or federal through local grant but who cannot be certified on the Circular A-87 Payroll Certification Report as working 100% on activities of the grant. For example, the salary of an employee

may be charged to a grant but the employee was assigned to other duties not related to the grant activities on a non-emergency basis. Employees who fall into this category are required to complete the enclosed Circular A-87 Personnel Activity Report (Attachment A) for the reporting period of June 25, 2010, through November 25, 2010 and identify the percentage allocation pertaining to each assignment. Please call Dr. Philip M. Williams, ERP Analyst (Grants), at 305-995-1289, or Ms. Concepcion Beltran, Coordinator, at 305-995-1501, Intergovernmental Affairs and Grants Administration, to determine if a Circular A-87 Personnel Activity Report is needed.

The signed original Circular A-87 Payroll Certification Report and, if necessary, the Personnel Activity Report for this reporting period must be returned to the Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Location #9616, SBAB Suite #760, by Friday, January 14, 2010. A copy of the signed original(s) must be maintained with worksite payroll records.

Thank you for your cooperation in fulfilling this responsibility.

A handwritten signature in black ink, appearing to read "Sandra Perez-Castano", with a horizontal line drawn underneath it. The signature is written in a cursive style.

IRM-C:ms

Attachments

cc: Superintendent's Cabinet
Dr. Magaly C. Abrahante
Ms. Deborah Karcher
Ms. Connie Pou
Regional Center Superintendents
Mr. Rudy J. Rodriguez
Ms. Meyme Falcone
Dr. Philip M. Williams
Ms. Concepcion Beltran
File: Circular A-87

PLEASE PRINT OR TYPE

ATTACHMENT A

Circular A-87 Payroll Certification 20010-2011
PERSONNEL ACTIVITY REPORT
School Board of Miami-Dade County, Florida

Reporting Period: _____ Location Name & Number: _____

Employee #: _____ Employee Name: _____

EFFORT: Employee time and effort is allocated in the budget as follows:

Grant Name/Program Name	Program #	Legend
%Time		H = Holiday R = Recess
(a)		S/P = Sick/Personal N/A = Not Applicable
(b)		V = Vacation
(c)		

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

DATE MM/DD/YY	TIME "x" if contractual day worked Specify hours if other than contractual day	PERCENT ALLOCATION "x" if actual effort reflects allocated effort Specify % if actual differs from allocated effort		
Friday ~		(a)	(b)	(c)
Monday ~		(a)	(b)	(c)
Tuesday ~		(a)	(b)	(c)
Wednesday ~		(a)	(b)	(c)
Thursday ~		(a)	(b)	(c)

Site Administrator's Initials _____ Average Weekly Allocation: (a) _____ (b) _____ (c) _____

Average Monthly Allocation: (a) _____ (b) _____ (c) _____

I hereby certify that the information contained in this Personnel Activity Report accurately reflects actual time and effort distribution for the month reported.

Employee's Signature & Date _____

Payroll Site Administrator's Signature & Date _____

PLEASE SIGN THIS REPORT IN BLUE INK ONLY

Portillo, Maria L.

Subject: FW: Circular A-87 covering 6/25/10 thru 11/25/10
Attachments: IRMC M279 12-14-10.pdf; 2581-PAYROLL CERT..pdf

From: Beltran, Concepcion R.
Sent: Tuesday, December 14, 2010 12:54 PM
To: Brown-major, Tanya R.
Cc: Rodriguez, Rodolfo J.; Delgado, Lilliam B.
Subject: Circular A-87 covering 6/25/10 thru 11/25/10

On behalf of Ms. Iraida R. Mendez-Cartaya, Assistant Superintendent, Intergovernmental Affairs, Grants Administration, and Community Engagement

Selected Payroll Site Administrators.

Enclosed is the Circular A-87 Payroll Certification Report for your location. Data reflected in this report were generated using the payroll earnings file from **June 25, 2010 through November 25, 2010** for your location.

Please review the attached memorandum carefully for instructions on how to complete the certification. Please print out the attached PDF report in **landscape** format, and be sure that the report date in the upper left corner as well as the Location Name and Number are printed and visible.

The signed **original** Circular A-87 Payroll Certification and, if necessary, the Personnel Activity Report (Attachment A) for this reporting period must be returned by Friday, January 14, 2011. Send it to the attention of **Ms. Conchita Beltran, Office of Intergovernmental Affairs, Grants Administration, and Community Engagement, Location 9616, (SBAB Suite 760)**, or you may send it via USPS to the address below.

Faxed or e-mailed copies are not acceptable. A copy of the signed original(s) must be maintained with worksite payroll records.

Thank you for your cooperation in fulfilling this responsibility

Ms. Conchita Beltran
Coordinator II
Intergovernmental Affairs, Grants Administration, and Community Engagement
Miami-Dade County Public Schools
1450 NE 2nd Avenue, Room 760
Miami, FL 33132
305 995 1501

05/26/10
11.52.47

CIRCULAR A-87 PAYROLL CERTIFICATION REPORT
SCHOOL BOARD OF DADE COUNTY, FLORIDA

PRODUCT NO. T01804001

WORK LOC. NO.: 2581 WORK LOC. NAME: MADIE IVES ELEMENTARY SCHOOL PAY PERIOD: 12/25/09-04/29/10

EMP. NAME	EMP. NO.	JOB CODE	PAY CODE	TYPE	TIME PAID	PROG. DESCRIPTION	ACCT STRUCTURE
FORD, MAX W	218249	5320	C	D	90.00	TITLE I SCHOOLWIDE 2009-2010	3126 5100 5141
MICHELSON, HELAINE M	191366	1535	H	D	90.00	TITLE I SCHOOLWIDE 2009-2010	3126 5100 5144
COSSAIRT, GINA M	180263	4760	A	D	83.50	TITLE I SCHOOLWIDE 2009-2010	3126 5100 5145
YOUNG, DEBRA L	167960	4260	B	H	342.00	TITLE I SCHOOLWIDE 2009-2010	3126 5100 5150
JACKSON, ANDREA L	179389	4039	A	D	60.00	TITLE I SCHOOLWIDE 2009-2010	3126 6150 5145
DIEHL, KEVIN D	215606	1530	H	D	90.00	TITLE I READING COACHES 2009-23127	5100 5144
EVERSON, TONDRA R	188779	8364	A	D	90.00	STATE STAB K-12 09/10	3187 5210 5145
CRAWFORD, BETTY J	153278	4221	A	D	90.00	STATE STAB K-12 09/10	3187 5212 5145
BERNSTEIN, JOYCE	217256	4277	A	D	90.00	STATE STAB K-12 09/10	3187 5212 5145
RODRIGUEZ, JANI	258936	1395	H	D	90.00	STATE STAB K-12 09/10	3187 6120 5116
CAPOTE, GERARDO	210950	1301	H	D	90.00	STATE STAB K-12 09/10	3187 6200 5128

CERTIFICATION OF PAYROLL SITE ADMINISTRATOR
IN SIGNING BELOW, I CERTIFY THAT THE EMPLOYEES LISTED ABOVE DID
WORK 100% OF THEIR TIME DURING THE SURVEY PERIOD ON ACTIVITIES
OF THE LISTED GRANT, EXCEPT AS NOTED ON THE BACK OF THIS FORM.

CERTIFIED BY Dr. Tanya R. Brown-Major, Principal

NAME

TITLE

SIGNATURE

DATE

FOR EACH EMPLOYEE LISTED ABOVE WHOSE SALARY IS CHARGED TO
A SINGLE GRANT FOR PAYROLL, BUT WHO IS FUNDED FROM MULTIPLE
SOURCES, THE PAYROLL SITE ADMINISTRATOR MUST ATTACH A COMPLETED
PERSONNEL ACTIVITY REPORT TO THIS DOCUMENT.

SUBMIT COMPLETED FORMS TO:

MAIL CODE 9616 - ANNEX SUITE 239

OFFICE OF INTERGOVT AFFAIRS, GRANTS, MARKETING AND COMMUNITY SERV
ATTENTION: MS. IRAIDA MENDEZ-CARTAYA

**Miami-Dade County Public Schools
Office of the Inspector General**

EXHIBIT 6

“In the Purple” Class Size Report

(1 page)

**OIG Report
SB1314-1006**

Region	School	School Name	Pk-3 Rooms	Curr Year PK-3	PK-3 Over	4 - 8 Rooms	Curr Year 4 - 8	4 - 8 Over	9 - 12 Rooms	Curr Year 9 - 12	9 - 12 Over	Co Teachers
1	0091	BOB GRAHAM EDUCATION CTR	323	9.97	12	271	17.57	28	4	19.5		66
1	0092	NORMAN S. EDELCUP/SUNNY ISLES	263	15.06		237	18.06	7	3	21.66		186
1	0231	AVENTURA WATERWAYS K-8 CENTER	297	14.84	11	239	16.64	17	5	21		150
1	0241	RUTH K BROAD/BAY HARBOR K-8	157	15.26	4	156	17.94	20	4	20	1	150
1	0321	BISCAYNE ELEMENTARY	184	10.86		60	14.53					94
1	0341	ARCH CREEK ELEMENTARY SCHOOL	171	12.78		73	14.58					0
1	0461	BRENTWOOD ELEMENTARY	137	13.54		81	13.54					99
1	0481	JAMES H. BRIGHT/JW JOHNSON ES	169	13.15	5	80	15.15	1				72
1	0561	W.J. BRYAN ELEMENTARY	180	11.77	5	60	16.56	3				108
1	0641	BUNCHE PARK ELEMENTARY	112	9.89	1	55	8.47					20
1	0761	FIENBERG/FISHER K-8 CENTER	138	12.37	10	146	14.54	14	1	24		48
1	1161	CRESTVIEW ELEMENTARY	89	15.01	10	42	17.8					20
1	1481	JOHN G. DUPUIS ELEMENTARY	156	14.57	3	82	14.13	5				10
1	1521	AMELIA EARHART ELEMENTARY	129	12	3	80	11.17	1				16
1	1921	FLAMINGO ELEMENTARY	156	15.22	19	83	16.63					14
1	2081	FULFORD ELEMENTARY	148	13.74	15	52	18.11	5				0
1	2111	HIALEAH GARDENS ELEMENTARY	217	12.77		90	14.18					140
1	2181	JOELLA C. GOOD ELEMENTARY	191	13.85		88	16.32					122
1	2191	SPANISH LAKE ELEMENTARY	351	15.56		158	17.74					132
1	2281	GREYNOLDS PARK ELEMENTARY	226	10.99	1	67	16.53	7				34
1	2371	WEST HIALEAH GARDENS ELEM	345	12.04		160	13.87					38
1	2401	HIBISCUS ELEMENTARY	136	11.75		66	11.19					38
1	2441	VIRGINIA A BOONE/HIGHLAND OAKS	148	12.64	7	69	18.4	2				112
1	2581	MADIE IVES ELEMENTARY	158	15.39		62	19.14					0
1	2801	LAKE STEVENS ELEMENTARY	64	14	14	38	13.5					0
1	2911	LINDA LENTIN K-8 CENTER	133	14.97	10	148	17.46	5	2	15.5		44
1	3141	MEADOWLANE ELEMENTARY	214	15.38		109	17.2					48
1	3241	MIAMI GARDENS ELEMENTARY	86	10	2	29	10.65					14
1	3281	MIAMI LAKES K-8 CENTER	171	14.35	19	191	18.33	9	7	19.28		124
1	3421	M.A. MILAM K-8 CENTER	145	12.33		188	15.11	18	2	24.5		83
1	3581	MYRTLE GROVE K-8 CENTER	80	14.63	5	49	18.81	2				28

**Miami-Dade County Public Schools
Office of the Inspector General**

**Composite
EXHIBIT 7**

**Miami-Dade County Public Schools Title I School-Level
Compliance Facilitator Designation Form 2013-2014 & 2014-2015
(2 pages)**

**OIG Report
SB1314-1006**



MIAMI-DADE COUNTY PUBLIC SCHOOLS
TITLE I SCHOOL-LEVEL COMPLIANCE
FACILITATOR DESIGNATION FORM
2013-2014

School Name: Madie Ives Elementary School Loc. #: 2581

Regional Center: North Principal's Name: Dr. Tanya R. Brown-Major

School Phone: (305) 651-3155 Principal's Email: trbrown-major@dadeschools.net

Name of Title I School-Level Compliance Facilitator: Ms. Paula Good

Title: Assistant Principal Employee No. : 193882

Email Address: pgood1@dadeschools.net

Telephone #: (305) 651-3155 Extension: 125

-
- Return the completed and signed Title I School-Level Compliance Facilitator Form via fax to 305- 523-0708 or by email to SKnight@dadeschools.net, **no later than Friday, September 20, 2013.**
 - Schools are required to notify the Title Administration office of any changes to this form within 10 days of that change. This includes changes to the name of the Title I School-Level Compliance Facilitator or his/her contact information. The updated information must be submitted via fax at 305 523-0708 or by email at SKnight@dadeschools.net.
 - Maintain a copy of the completed Title I School-Level Compliance Designation Form in the black hanging folder of the Title I Compliance Filing System.

TITLE I
ADMINISTRATION



MIAMI-DADE COUNTY PUBLIC SCHOOLS
TITLE I SCHOOL-LEVEL COMPLIANCE
FACILITATOR DESIGNATION FORM
2014-2015

School Name: Madie Ives Elementary School Loc. #: 2581

Regional Center: ETO Principal's Name: Dr. Tanya R. Brown-Major ✓

School Phone: 305.651.3155 Principal's Email: trbrown-major@dadeschools.net

Name of Title I School-level Compliance Facilitator: Paula Good ✓

Title: Assistant Principal Employee No. : 193882

Email Address: pgood1@dadeschools.net

Telephone #: 305.651.3155 Extension: 125

- Return the completed and signed Title I School-level Compliance Facilitator Form via fax to 305 523-0708 or by email to SKnight@dadeschools.net, **no later than Thursday, October 30, 2014.** 10-31-14
mg
- Schools are required to notify the Title Administration office of any changes to this form within 10 days of that change. This includes changes to the name of the Title I School-level Compliance Facilitator or his/her contact information. The updated information must be submitted via fax to 305 523-0708 or by email at SKnight@dadeschools.net.
- Maintain a copy of the completed Title I School-level Compliance Designation Form in the black hanging folder of the Title I Compliance Filing System.

TITLE I
ADMINISTRATION

Miami-Dade County Public Schools Office of the Inspector General

Appendix A

Response to Draft Report Received From Helaine G. Michelson
(1 page)

Final Report
SB1314-1006

Helaine G. Michelson

Employee Number 191366

305-300-5365

February 3, 2015

Mary T. Cagle

Inspector General

Office of the Inspector General for Miami-Dade County Public Schools

19 West Flagler Street, Suite 220

Miami, Florida 33130

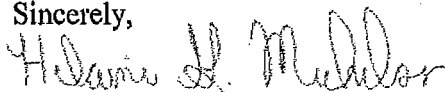
Re: Response to OIG Draft Report

Dear Ms. Cagle:

I have been an employee of Miami-Dade County Public Schools for twenty-three years. During the time I have served this community, my record is spotless. I have received excellent evaluations and have never had my conduct, integrity or commitment to students questioned

I have repeatedly stated upon being questioned by the OIG, that I have only done what my supervisor has directed me to do on a daily basis. Despite this consistent response, it has not been mentioned in the report. I reiterate at this time, I have only followed my supervisor's instructions.

Sincerely,



Helaine G. Michelson

Miami-Dade County Public Schools Office of the Inspector General

Appendix B

**Response to Draft Report Received From Vice Principal Paula A. Good
(4 pages)**

**Final Report
SB1314-1006**

McDonald, Laudelina (OIG)

From: Good, Paula A. <pgood1@dadeschools.net>
Sent: Tuesday, February 17, 2015 1:50 PM
To: McDonald, Laudelina (OIG)
Subject: Response SB-1314-1006
Attachments: P. Good Response Letter.docx; P. Good Job Responsibilities e-mail.docx

Good afternoon:

Attached find response.

Thank you,

Paula Good

RE: OIG Draft Report of Investigation Improper Use of Mathematics Coach Position and False
Gradebook Entries to Conceal Non-Compliance with Class Size Maximum Requirements
SB-13-1006

This letter serves as a written response to The Office of The Inspector General from Assistant Principal Good regarding above-mentioned draft report.

I wish to address the following section: “The OIG Special Agents learned that Assistant Principal Good is the designated MIE Title 1 School-Level Compliance Facilitator person for 2013-2014 and 2014-2015 (**COMPOSITE EXHIBIT 7**). The OIG Special Agents attempted to interview Ms. Good, however, she would not speak to the OIG Special Agents and referred them to Principal Brown-Major.

I am responding to clarify the statement that I would not speak to the OIG Special Agents and referred them to Principal Brown-Major, to the extent that this statement could be read to imply that I was in any way uncooperative with the OIG Special Agents. This is not the case. I am the Title 1 School-Level Compliance Facilitator person for 2013-2014 and 2014-2015.

This is not a position with any substantive Title I responsibility. Rather, the description of that position, per Miami-Dade County Public School’s Title 1 Executive Director, Mr. Pedro Arteaga, which I have also attached, is as follows:

RE: Title 1 School-Level Compliance Facilitator

Arteaga, Pedro

To: Good, Paula A.

Attachments:

Briefing ID 16373 - Title~1.docx (25 KB)[Open as Web Page]

“As per Weekly Briefing #16373 (see attached), Principals were asked to identify a staff member at the school to serve as the Title I School-level Compliance Facilitator. The briefing also recommended that schools identify the Assistant Principal as the Title I School-level Compliance Facilitator.

The individual identified by the Principal, serves as a liaison for the school and the Title I Administration office. The Facilitator ensures that all items, within the Title I School-level Compliance Document, are compiled, placed in the appropriate folder of the Filing System, and maintained at the school site for a minimum of five years, in order to support any District, State or Federal audit of our District or the school site.”

However, OIG Special Agents did not ask to interview the Title 1 School-Level Compliance Facilitator person. Had they asked to speak with me in that capacity, I would gladly have done so, although I do not know what useful information I could provide, as in that role, I am only responsible for ensuring that

information is stored in the proper location, and am not responsible for the content of any Title 1 compliance documents. On the day OIG Special Agents asked to speak to me, Assistant Principal Good, Principal Tanya R. Brown-Major was out of the building. I asked OIG Special Agents if they were requesting to speak to me as a stand-in for the principal, because the principal was out of the building. They replied yes to this. OIG Special Agents asked me several times where Principal Tanya R. Brown-Major was. I said I did not know. OIG Special Agents then asked: "How could you not know where the principal is?" I wish to make clear that, I did not know where Principal Brown-Major was and I was not withholding information regarding her absence. I asked the agents again, if the principal was present, would they interview the Principal or the Assistant Principal. They said the Principal. I was not comfortable speaking on the Principal's behalf, given my lack of involvement with the substantive aspects of Title 1 compliance, beyond storing documents.

Wishing to seek guidance, I excused myself from the OIG Special Agents to telephone North Region Director Sally Alayon to ask for her guidance as to whether it was appropriate for me to speak with the Agents when they were asking to speak with someone to stand-in for the Principal. She was aware of the OIG investigation. She placed North Region Superintendent Vivian M. Santiesteban-Pardo on speaker phone. At that time, both Ms. Alayon and Ms. Santiesteban-Pardo, who are my direct supervisors, advised me that it would not be appropriate for me to speak to OIG Special Agents, as I am not the principal.

It appears that the investigation has been concluded without my input and that my input was not necessary to conclude the investigation. The Title 1 School-Level Compliance Facilitator position description is provided herein. I trust that we are in agreement that I did not have any pertinent information to provide. Should you disagree and believe that my input is necessary to complete the investigation, please contact my Region Director so that we can make appropriate arrangements.

Attachment

kRE: Title 1 School-Level Compliance Facilitator

Arteaga, Pedro

To: Good, Paula A.

Attachments:

Briefing ID 16373 - Title~1.docx (25 KB)[Open as Web Page]

Wednesday, February 04, 2015 11:25 AM

You replied on 2/4/2015 11:37 AM.

I am replying to your email on behalf of Ms. Bernadette Montgomery, District Director, Title I Administration.

As per Weekly Briefing #16373 (see attached), Principals were asked to identify a staff member at the school to serve as the Title I School-level Compliance Facilitator. The briefing also recommended that schools identify the Assistant Principal as the Title I School-level Compliance Facilitator.

The individual identified by the Principal, serves as a liaison for the school and the Title I Administration office. The Facilitator ensures that all items, within the Title I School-level Compliance Document, are compiled, placed in the appropriate folder of the Filing System, and maintained at the school site for a minimum of five years, in order to support any District, State or Federal audit of our District or the school site.

I hope this helps clarify your concern. Should you have any other questions or concerns, please feel free to contact this office.

Best regards,

Pedro Arteaga, District Supervisor
Title I Administration
1450 N.E. 2nd Avenue, Suite 500
Miami, Florida 33132
parteaga@dadeschools.net

"CONFIDENTIAL NOTICE: This message and/or any attachments are the sole use of the intended recipient(s) and may contain confidential and privileged information that is exempt from public disclosure. Any unauthorized review, use, disclosure, or distribution is prohibited. If you have received this message in error please contact the sender (by telephone or reply via electronic mail) and then destroy all copies of the original message."

Miami-Dade County Public Schools Office of the Inspector General

Appendix C

**Response to Draft Report Received From Principal Tanya Brown-Mayor
(2 pages)**

**Final Report
SB1314-1006**

MDC-OFFICE OF THE
INSPECTOR GENERAL
2015 MAR -4 PM 2: 36

To: Laudelina Fernandez McDonald
Assistant Legal Counsel, Office of Inspector General
Miami-Dade County

From: Clinton J. Pitts, Esq., Attorney for Dr. Tanya Brown-Major

Date: March 3, 2015

Subject: Response to OIG Draft Report IG #SB-1314-1006,
February 2, 2015

In responding to the above subject matter, Dr. Tanya Brown-Major, strongly and sincerely, believes that, as Principal of Madie Ives Elementary School, it is her duty and responsibility to establish an educational environment which will bring out the best in the staff, faculty and students assigned to her.

In trying to acquire academic success for the students placed in her care and develop "acceptable" social skills for those same students, Dr. Brown-Major had to use every creative effort she could think of in order to meet goals she had established for success at Madie Ives with the resources available to her, even when her resources began to dwindle. She did the best she could with what she had.

For the purpose of assuring that the learning needs of her students were met, Dr. Brown-Major had to juggle a heavy load, while at the same time trying to satisfy State, District and school requirements. She had to be creative in utilizing the different skills and strengths of the school's personnel, consisting of administrators and teachers. Everyone had to do more than their written job description in order to manage the day to day operations of the school more efficiently and effectively.

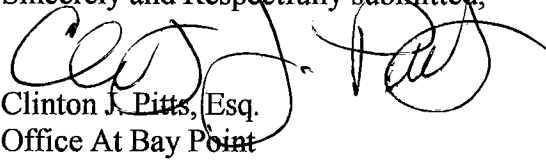
Dr. Brown-Major's intent is, and always was, to buttress the learning ability of all her students as much as possible while attempting to meet the requirements placed upon her and her school.

Even when no one seemed to be interested in hearing about the difficulties and obstacles in achieving goals of success, Dr. Brown-Major took a "make it happen" attitude, although the necessary amount of support and resources were lacking.

Dr. Brown-Major strongly believes that if you do the right thing (establish a successful learning environment) for the right people (her students) and for the right reason (developing students to be productive citizens), our community and the entire world will reap the benefits.

For over Thirteen (13) years as Principal of Madie Ives Elementary School, Dr. Brown-Major's record will show that she has been diligent and resourceful in carrying out her duties and responsibilities with vigor and enthusiasm.

Sincerely and Respectfully submitted,



Clinton J. Pitts, Esq.
Office At Bay Point
4770 Biscayne Boulevard
Suite 960
Miami, Florida 33137
(305) 978-9688